



**2018 CoC NOFA  
 FREQUENTLY ASKED QUESTIONS  
 AND WEEKLY NOTICES  
 Jul 10, 2018**

<b>TOPIC</b>	<b>DETAIL</b>	<b>RESPONSE</b>
<b>Required Documents e-LOCCS</b>	We're having trouble getting an e-ELOCCs report for the period you've asked for. What should we do?	<p>What is needed is the total expenditure information for <u>the grant</u> that was operating in 2016-17. You don't have to create a special report for the fiscal year.</p> <p>Many grants operating in 2016-17 have completed their final drawdowns. That is the report we want. When that is not the case, we will need <u>the last draw completed for the grant that was active during that period</u> (not necessarily the last draw that occurred before Sept 30).</p> <p>If there has not been a final draw, we'll calculate the percentage of draw down based on time expired.</p>
<b>Eligible Projects New / Expansion</b>	Can we apply for a new or expansion funds for an existing project that not currently CoC funded?	Yes. The NOFA allows you to expand the housing and services in a new project application.
<b>Required Documents Intent</b>	We are planning to consolidate projects. Should we list the projects separately and list the 'merged' project on the intent form?	Yes. The NOFA requires us to review and rank each component part and the consolidated application. There is a detailed example from HUD. This will be distributed with this week's FAQ.
<b>e-Snaps Help</b>	We're new to the CoC and could use additional information about how to use e-Snaps.	<p>There are step-by-step guides for each part of the process and detailed instructions for completing new and renewal applications. Go to <a href="https://www.hudexchange.info/resources/">https://www.hudexchange.info/resources/</a></p> <p>Then click on the Continuum of Care in the menu box on the left.</p>
<b>Domestic Violence Bonus</b>	We are thinking about applying for a DV Bonus but need more	The DV Bonus is new this year which naturally means new questions. Please see

	information. Can you help answer questions for us?	the information attached to this FAQ, then contact your assigned NOFA TA person who will be happy to help.
<b>Documents Required</b>	There's a folder for Audits, HUD 2880 forms, and 501c (3) documents in the Agency Drop box. Are we supposed to be uploading those?	A copy of your most recent independent Audit, and an updated 2880 form are required for each agency. We will be asking for these along with a copy of your draft application from e-Snaps. If you have a renewal and are not planning any changes, you can upload copies with dates for this year now if you'd like. If this is the first time your agency is applying for CoC funds, or you have had a change in your 501c (30 (for example a formal name change), you can also upload your 501c (3) document now. (These will need to be completed by your application due date).

**DETAILED CONSOLIDATED GRANT APPLICATION INFORMATION IS FOUND ON FOLLOWING PAGES**

**DV BONUS PROJECT INFORMATION IS FOUND AFTER CONSOLIDATED PROJECT INFORMATION**

## CONSOLIDATED PROJECTS EXAMPLE

***Question 1: The 2018 NOFA requires us to submit the renewal projects that make up a consolidated project individually and then submit a consolidated project. Why are we required to submit multiple projects for the consolidation purpose?***

The multiple project application submission process protects project applicants and CoCs from losing funding if HUD determines a consolidated project application is not eligible (e.g., the consolidated project application includes more than one component type or one of the projects has unresolved monitoring findings). Therefore, if the project applicant submits a consolidated project, it must also submit the individual renewal projects.

CoCs will rank each individual renewal projects with a unique rank number and then rank consolidated project applications with one of the individual project's rank numbers. For example, if a project applicant submits a consolidated PH-PSH project application that combines two individual PH-PSH projects, it must also submit the two individual PH-PSH projects separately. If the CoC selects the two individual renewal project applications in the local CoC competition for submission to HUD, the CoC will rank the two individual renewal projects with unique rank numbers (e.g., 'Project B' #2 and 'Project D' #4) and then rank the consolidated project with either rank #2 or rank #4 on the Renewal Project Listing. The letter 'C' will precede the rank number to indicate to HUD that 'C + rank number' is the fully consolidated project application that combines the two individual renewal projects.

If HUD approves and conditionally selects the consolidated project application, HUD will leave the consolidated project at the rank number selected by the CoC and remove the individually ranked projects. Using the example above, if the CoC ranked the consolidated project application with rank #4, HUD will remove the #4 ranked 'Project D' from the Renewal Project Listing and replace the #2 ranked 'Project B' with the consolidated project that was ranked #2. The removal of the #4 ranked project does not affect the total amount of funds requested as the consolidated project application is the sum of 'Project B' and 'Project D'. See an example of this process below that demonstrates how the ranking will occur in the local CoC competition and then how HUD will determine the final ranking if the consolidated application is conditionally selected for award.

In this chart, the CoC ranked project applications on the Renewal Project, including the individual renewal projects that make up the consolidated project:

Project	Amount	Rank
Project A	\$100,000	#1
<b>Project B – Individual Renewal</b>	<b>\$50,000</b>	<b>#2</b>
Project C	\$125,000	#3
<b>Project D – Individual Renewal</b>	<b>\$200,000</b>	<b>#4</b>
Project E	\$25,000	#5
Project F	\$150,000	#6

Project	Amount	Rank
Project G	\$30,000	#7
<b>Project B – Fully Consolidated Project</b>	<b>\$250,000</b>	<b>#2C</b>
Total Funding Request (includes consolidated project)	\$ 930,000	
Minus the Consolidated Project	(\$250,000)	
<b>Total Funding Request</b>	<b>\$680,000</b>	

If HUD approves the consolidated project application, it will place the amount of the consolidated project in rank position #C2 and will remove the 4th ranked project from funding consideration as shown in the example below; however, this does not affect the Tier 1 or Tier 2 original line, nor does this process change the total funding request.

Project	Amount	Rank
Project A	\$100,000	#1
<b>Project B – Consolidated Project</b>	<b>\$250,000</b>	<b>#C2</b>
Project C	\$125,000	#3
Project E	\$25,000	#5
Project F	\$150,000	#6
Project G	\$30,000	#7

Project	Amount	Rank
<b>Total Funding Request</b>	<b>\$680,000</b>	

Based on these two examples, the total funding request for the CoC remains the same, \$680,000 which does not affect the amount of funding available within the CoC.

*Question 2: May project applicants consolidate first-time renewal projects with a recurring renewal project for the FY 2018 CoC Program Competition? For example, we want to consolidate a PH-RRH project that was a new 1-year grant awarded in the FY 2017 Competition with a PH-RRH project that has been renewed multiple times.*

Yes. If projects are eligible for renewal in the FY 2018 CoC Program Competition, the project applicant may use the consolidation process to consolidate them with other same-component projects, even if this is the first time a project will be renewing. For example, if the project application has a PH-RRH project that was awarded as new in the FY 2016 CoC Program Competition that is eligible for renewal in the FY 2018 CoC Program Competition and it wants to consolidate with a PH-RRH project that is submitting its fourth renewal in FY 2018, the project applicant can submit a consolidated project application combining the two PH-RRH projects.

*Question 3: How does the consolidation process work?*

Applicants that intend to use the consolidation process to combine two or more eligible renewal projects (e.g., permanent housing-permanent supportive housing projects) may do so through the renewal project application and must ensure:

- (a) BLIs for the consolidated project application submitted exactly match the sum of the BLIs for each of the individual projects as they appear on the GIW posted to the HUD Exchange;
- (b) expiring grant numbers and operating start and end dates for the projects that are consolidating are provided;
- (c) operating end dates end in CY 2019;
- (d) are in good standing with HUD, meaning none of the projects have:
  - (i) outstanding audit or monitoring findings,
  - (ii) outstanding obligation to HUD that is in arrears,
  - (iii) unresolved construction delays,
  - (iv) a history of poor financial management/drawdown issues,
  - (v) history of low occupancy levels, or lack experience in administering the project type, or
  - (vi) other capacity issues.

(e) must attach the previous year's project application to the FY 2018 project application forms.

If a project applicant incorrectly requests consolidation of two or more eligible renewal projects, HUD may reduce the consolidated project in which case the project applicant will permanently lose funding. Additionally, a project applicant cannot submit a consolidated project application that contains two different components (e.g., permanent housing and transitional housing).

#### **Question 4: What is the start date for Consolidated Projects?**

The start date for the consolidated grant, if conditionally awarded, will be the day after the expiration date of the eligible renewal project with the earliest expiration date.

The expiration date for the consolidated grant will be calculated by averaging the expiration dates for all expiring grants included in the consolidated grant weighted by the size of each expiring grant. If that date falls on the first through the fifteenth of a month, then the expiration date will be the last day of the previous month. If the date falls on the sixteenth through the end of the month, then the expiration date will be the last day of the month.

The expiration date for the consolidated grant will be calculated as follows: It will be X months after the end of the 12th month after the start date for the consolidated grant with X determined by calculating the sum for all grants of the total award times the number of months after the expiration of the first expiring grant that the grant expires and dividing that sum by the total award for the consolidated grant. If the calculation of X results in a partial month, if it is less than 0.5, then the consolidated grant will expire on the last day of the previous month, and if it is 0.5 or more, then the consolidated grant will expire on the last day of the calculated month.

See NOFA Section III C.3 for more information

### **DOMESTIC VIOLENCE BONUS INFORMATION FOLLOWS:**

#### **DOMESTIC VIOLENCE BONUS PROJECT QUESTIONS**

##### **Question 1: Do DV BONUS projects have to be ranked? -**

Yes. CoCs must rank all Domestic Violence (DV) Bonus projects on the New Project Listing of the CoC Priority Listing with a unique rank number. If HUD conditionally selects project applications designated as DV Bonus, HUD will remove the ranked DV Bonus projects from the New Project Listing and all other project applications ranked below the DV Bonus project will slide up one rank position (e.g., if the conditionally selected DV Bonus project is ranked #5, HUD will remove the DV Bonus project and each project below #5 will move up one ranked position.) If the DV Bonus project application is not conditionally selected with DV Bonus funds, the project application will remain in its ranked position and

will be considered for funding as a bonus project with available CoC Program funds, provided the CoC meets the requirements for bonus projects.

A CoC can only submit one project application for each project type: PH-RRH, Joint TH and PH-RRH, and SSO-CE. If a CoC submits more than one project application for each project type, HUD will only consider the highest ranked project that passes eligibility and quality threshold review; e.g., if a CoC submits 2 PH-RRH project applications under the DV Bonus, HUD will consider the highest ranked PH-RRH project application that passed eligibility and quality threshold for the DV Bonus and the lowest ranked PH-RRH project will be considered under the regular bonus project (see Section III.C.3.c of this NOFA).

***Question 2: What is the difference between the bonus and the DV Bonus in FY 2018 CoC NOFA?***

The bonus, formerly known as the permanent housing bonus, allows CoCs to use up to 6 percent of their Final Pro Rata Need (FPRN) to create one or more new project applications for the following types of projects: PH-PSH, PH-RRH, Joint TH and PH-RRH component, HMIS, and SSO-CE. There is no limit on the number of new projects that CoC's can create through the bonus process other than new project applications cannot exceed the total amount of bonus funds available in the CoC. See the [FY 2018 Estimated ARD Report](#) posted to the HUD Exchange to determine the maximum amount of bonus funds available for your CoC.

The Domestic Violence (DV) Bonus is new in FY 2018 CoC Program Competition with up to \$50 million available specifically for new project applications to assist survivors of domestic violence, dating violence, and stalking. A CoC may apply for up to 10 percent of its Preliminary Pro Rata Need (PPRN), or a minimum of \$50,000, whichever is greater, or a maximum of \$5 million, whichever is less, to create up to three DV Bonus projects. CoCs are limited to submitting only one new project application for each type of the following projects: PH-RRH, Joint TH and PH-RRH component, and SSO-CE. In other words, a CoC may submit three new project applications--one each for PH-RRH, Joint TH and PH-RRH component, and SSO-CE. The FY 2018 Estimated ARD Report posted to the HUD Exchange lists the amount of DV Bonus funds available for your CoC. See Sections II.B.3, II.B.10.e, III.C.3.g, V.B.3.a.(4), V.B.3.a.(6), V.C.3.b.(4)(d), and VIII.A.2.e of the FY 2018 CoC Program Competition NOFA for complete information regarding the DV Bonus.

***Question 3: Can DV Bonus funds be used to expand existing non-CoC Program-funded projects?***

Yes. Project applicants may create a new project that expands an existing non-CoC Program-funded projects as outlined in Section III.C.3.i.(2) of the FY 2018 CoC Program Competition NOFA using Domestic Violence (DV) Bonus funds so long as the project will be dedicated to serve survivors of domestic violence, dating violence, sexual assault, or stalking. The new expansion project must specify the additional units, beds, persons served, or services that will be added to the existing non-CoC Program funded project clearly stating how the expansion activities will be dedicated specifically for survivors of domestic violence, dating violence, sexual assault, or stalking that meet the definition of homeless in paragraph (4) of 24 CFR 578.3.

Use of the expanding eligible renewal CoC Program projects (Section III.C.3.i.(1)) is prohibited for DV bonus funds.

