



## Working Group of the Executive Committee Meeting Agenda

<b>Objective:</b> Finalize recommendations for August Governance Board and Executive Committee meeting agendas and hear updates on identified topics.		
<b>Date:</b> 7/27/2017 <b>Time:</b> 10:00 –11:30 a.m. <b>Location:</b> 1600 Pacific Highway, Tower 6		
<b>Call-in Details:</b> Dial: 712-451-0000, Access code: 884963		
<b>Facilitator:</b> Gordon Walker		<b>Note Taker/Time Keeper:</b> Mandy Patterson
<b>Members:</b> Karen Brailean, Stephanie Gioia, Pam Ison, Bill Bolstad		
<b>Staff:</b> Gordon Walker, Mandy Patterson		
Agenda Items	Facilitator	Time Allotted
<b>1 Discussion Items</b> a. Community Plan Phase II Next Steps: i. Recommendation for Learning Collaboratives (e.g., Housing First Education), etc. ii. Additional Steps b. Future SANDAG Meeting Presentation c. Executive Indicators/Dashboard Refinement d. HMIS System Opening Update e. Board Meeting Materials f. Potential NOFA Scoring Issues	Gordon Walker	55 minutes
<b>2 Action</b> a. Approval of June Working Group Meeting Minutes b. Approval of August Executive Committee Meeting Agenda c. Approval of August Board Meeting Agenda	Gordon Walker	25 minutes
<b>3 General Updates</b>	Working Group Members	10 minutes
<b>Next Meeting:</b> Thursday, August 24, 2017, from 10:00 to 11:30 a.m. at 1600 Pacific Highway, SD 92101.		

<b>Meeting Attachments:</b>	<b>Agenda Item #</b>	<b>Page #</b>
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Proposed August Executive Committee Meeting Agenda	2b	5
Proposed August Board Meeting Agenda	2c	7



# REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

## Working Group of the Executive Committee *Meeting Minutes*

<b>Meeting Information</b>			
<b>Objective:</b>	Finalize recommendations for July Governance Board and Executive Committee Meeting agendas and hear updates on identified topics.		
<b>Date:</b> 6/22/2017	<b>Location:</b> City Administration Building (202 C. St.), 3rd floor, or via conf. call: (712) 451-0000, access code: 884963		
<b>Meeting Start:</b>	10:00 a.m.	<b>Meeting Adjourn:</b>	11:30 p.m.
<b>Facilitator:</b>	Stephanie Gioia	<b>Note Taker:</b>	Mandy Patterson
<b>Members Present:</b> Karen Brailean, Stephanie Gioia, Pam Ison, Bill Bolstad			
<b>Members Absent:</b> N/A			
<b>Proxies Present:</b> Nancy Cannon-O'Connell (via conf. call)			
<b>Guests Present:</b> Susan Bower, Melissa Peterman			
<b>Staff Present:</b> Gordon Walker, Dolores Diaz, Mandy Patterson			
<b>Agenda Items</b>		<b>Presenter</b>	<b>Time Allotted</b>
<b>1</b>	<b>Discussion Items</b> a. Introductions b. Working Group & Executive Committee Meetings - Future / Transition Plan c. Board Member Orientation d. Entitlement Jurisdiction Participation e. Membership Fees and Billing f. July Board Meeting Possible Agenda Items	Stephanie Gioia Dolores Diaz  Mandy Patterson Dolores Diaz Dolores Diaz Stephanie Gioia	5 minutes 10 minutes  15 minutes 10 minutes
<b>2</b>	<b>Action Items</b> a. Approval of May Working Group Meeting Minutes b. Approval of July Executive Committee Meeting Agenda c. Approval of July Board Meeting Agenda	Stephanie Gioia	20 minutes
<b>3</b>	General Updates	Working Group Members	5 minutes

<b>Decisions</b>		<b>Motion</b>	<b>Second</b>
<b>1</b>	Approval of the May Working Group meeting minutes.	Consensus	N/A
<b>2</b>	Approval of July Executive Committee agenda as amended.	Consensus	N/A
<b>3</b>	Approval of July Board meeting agenda as amended.	Consensus	N/A
<b>New Action Items</b>		<b>Responsible</b>	<b>Due Date</b>
<b>1</b>	Talk To Simonne Ruff, N&S Committee chair, regarding calling newly elected board members to welcome them to the board and possibly mentoring new board members.	Stephanie Gioia	7/6/17
<b>2</b>	Send preliminary Focus Framework and OrgCode report to Gordon.	Mandy Patterson	6/29/17
<b>3</b>	Schedule meeting to discuss opening of the system in regards to client data and how client records become open.	RTFH staff	7/11/17
<b>4</b>	Include best practices for ending homelessness in new member board orientation materials.	Mandy Patterson	7/6/17
<b>Other Notes &amp; Information</b>			
<b>1</b>	The group discussed an ongoing series, possibly organized by topic or system component, to help the board understand where different initiatives fit in to our system of care. This would consist of three brief presentations and time for questions and board member discussion. Requests from the community to make board presentations could be grouped by these topics.		
<b>2</b>	The Executive Committee is changing the structure to a more traditional board with more briefings on topics and key issues at meetings. Many decisions can be made by the Executive Committee, leaving the board free to be more of a truly advisory board.		
<b>3</b>	Dolores' last day at RTFH will be July 20, 2017, but she will be available to the RTFH from her new position at the San Diego Housing Commission.		
<b>4</b>	The Committee discussed the possibly of restructuring the Executive Committee meetings to be more of a docket briefing going forward.		
<b>5</b>	<b>Next Meeting:</b> Thursday, July 27, 2017, 10:00 a.m.-11:30 p.m., at 1600 Pacific Highway, SD 92101, Room 306a.		



# REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

## Executive Committee Meeting Agenda

<b>Meeting Information:</b>			
<b>Objective:</b> Review and set agenda for the August Governance Board Meeting.			
<b>Date:</b> 8/10/17	<b>Time:</b> 12:00-1:00 p.m.	<b>Location:</b>	1600 Pacific Highway, San Diego, CA 92101, Room 335 & via conference call
<b>Call-In Details:</b>	Dial, 515-739-1287 Access Code, 902052	<b>Facilitator:</b>	Gordon Walker, CEO, RTFH
<b>Note Taker/Time Keeper:</b> Mandy Patterson			
<b>Members:</b> Supervisor Ron Roberts, Councilmember Chris Ward, Karen Brailean, Deacon Jim Vargas			
<b>Proxies:</b> Stephanie Gioia, Pam Ison, Bill Bolstad			
<b>Staff:</b> Gordon Walker, Mandy Patterson			
Agenda Items		Presenter	Time Allotted
1	Welcome and Introductions	Gordon Walker	5 minute
2	<b>Action Items</b> a. Approval of July Meeting Minutes b. Approval of August Board Meeting Agenda	Gordon Walker	15 minutes
3	<b>Discussion Items</b> a. Community Plan Phase II Next Steps: i. Recommendation for Learning Collaboratives (e.g., Housing First Education), etc. ii. Additional Steps b. Future SANDAG Meeting Presentation c. Executive Indicators/Dashboard Refinement d. HMIS System Opening Update	Gordon Walker	30 minutes
4	General Updates	Executive Committee	10 minutes
5	Action Item Summary	Mandy Patterson	If time allows
<b>Next Meeting:</b> Thursday, September 14, 2017, 12:00-1:00 p.m., County Administration Center, 1600 Pacific Highway, Room 335.			





# REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

## Governance Board Meeting

AGENDA (Regular Meeting)			
<b>Date:</b> August 17, 2017		<b>Time:</b> 3:00-5:00 p.m.	<b>Location:</b> County Administration Center (1600 Pacific Highway, San Diego, CA 92101), Rooms 302-303
Agenda Items		Presenter	Page
1	<b>Welcome and Introductions</b>	Supervisor Ron Roberts, Chair	
2	<b>Non-Agenda Public Comment</b>	Supervisor Ron Roberts, Chair	
3	<b>Consent Agenda</b>		
	a. Approval of July 20, 2017, Board Meeting Minutes	Supervisor Ron Roberts, Chair	
	b. Financial Report: June 2017 Financial Statements	Supervisor Ron Roberts, Chair	
4	<b>Executive Officer &amp; CEO Updates</b>	Executive Officers & CEO	
5	<b>Action Items</b>		
	a. Presentation and Acceptance of Phase 1 of the Community Plan Framework	Greg Anglea, Chair, Community Plan Ad Hoc Committee	
	b. NOFA Scoring System Review	Dr. Patricia Leslie, Point Loma Nazarene University, Scoring Committee Technical Support	
6	<b>Informational Items</b>		
	a. Board Member Discussion on Current Events		
<b>Next Meeting:</b> Thursday, September 21, 2017, 3:00-5:00 p.m., San Diego County Administration Center, 1600 Pacific Highway, Rooms 302-303.			