

## NAVIGATION

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## CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

### CoC Threshold Requirements

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%

*(Uncheck any requirements you do not wish to include.)*

*(The first five requirements are processed either as Threshold Requirements or as Renewal/Expansion Rating Tool criteria.)*

## CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

*Uncheck any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.*

### Performance Measures

#### Length of Stay

- RRH - On average, participants spend XX days from project entry to residential move-in
- TH - On average, participants stay in project XX days

Factor/Goal	Max Point Value
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90 days	20 points
198 days	20 points

#### Exits to Permanent Housing

- RRH - Minimum percent move to permanent housing
- PSH - Minimum percent remain in or move to permanent housing
- TH - Minimum percent move to permanent housing

90 %	25 points
90 %	25 points
90 %	25 points

#### Returns to Homelessness (if data is available for project)

- Maximum percent of participants return to homelessness within 12 months of exit to

15 %	15 points
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#### New or Increased Income and Earned Income

- Minimum new or increased earned income for project stayers
- Minimum new or increased non-employment income for project stayers
- Minimum new or increased earned income for project leavers
- Minimum new or increased non-employment income for project leavers

8 %	2.5 points
10 %	2.5 points
8 %	2.5 points
10 %	2.5 points

### Serve High Need Populations

- Project focuses on chronically homeless people
- RRH- XX% of participants are chronically homeless
- PSH- XX% of participants are chronically homeless
- TH- XX% of participants are chronically homeless

95 %	20 points
95 %	20 points
95 %	20 points

CUSTOMIZE RATING CRITERIA

**Project Effectiveness**

<input checked="" type="checkbox"/> Project has reasonable costs per permanent housing exit as defined locally	5 %	20 points
<input checked="" type="checkbox"/> Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	<u>95 %</u>	<u>10 points</u>
<input checked="" type="checkbox"/> Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project		<u>10 points</u>

**Other and Local Criteria**

<input checked="" type="checkbox"/> Applicant Narrative that CoC Scores - Project is operating in conformance with CoC Standard		<u>10 points</u>
<input checked="" type="checkbox"/> Fills Subregional Gap		<u>10 points</u>
<input checked="" type="checkbox"/> Con Plan Alignment		<u>1 points</u>
<input checked="" type="checkbox"/> Jurisdiction Resources		<u>1 points</u>
<input checked="" type="checkbox"/> Program Design - Low Barrier		<u>5 points</u>

**Total Maximum Score**

PSH projects:	<u>137</u> points
TH projects:	<u>157</u> points
RRH projects:	<u>157</u> points

**CUSTOMIZE NEW PROJECT RATING TOOL**

**Experience**

	<b>Factor/Goal</b>	<b>Max Point Value</b>
<input checked="" type="checkbox"/> A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing		<u>15</u> points
<input checked="" type="checkbox"/> B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.		<u>5</u> points
<input checked="" type="checkbox"/> C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely		<u>16</u> points

**Design of Housing & Supportive Services**

<input checked="" type="checkbox"/> A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any		<u>15</u> points
<input checked="" type="checkbox"/> B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable		<u>5</u> points
<input checked="" type="checkbox"/> C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.		<u>5</u> points

**Timeliness**

<input checked="" type="checkbox"/> A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program		<u>5</u> points
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**Financial**

<input checked="" type="checkbox"/> A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.		<u>8</u> points
B. Organization's most recent audit:		
<input checked="" type="checkbox"/> 1. Found no exceptions to standard practicess		<u>5</u> points
<input checked="" type="checkbox"/> 2. Identified agency as 'low risk'		<u>2</u> points
<input checked="" type="checkbox"/> 3. Indicates no findings		<u>3</u> points

CUSTOMIZE RATING CRITERIA

- C. Documented match amount meets HUD requirements. 5 points
- D. Budgeted costs are reasonable, allocable, and allowable. 10 points

**Project Effectiveness**

- Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 5 points

**Other and Local Criteria**

- Self Reallocation 8 points
- Fills subregional gap 8 points
- ConPlan Alignment 1 points
- Mainstream Resource Commitment 1 points
- Project Viability -Site Control 5 points
- Resource Utilization - HUD cost
- Resource Utilization - Total cost
- Board Priority Project Type (CPD 16-11) 10 points
- Program Design - Low Barrier 3 points
- Program Design - Board Priorities 7 points
- Program Design - Best Practice 9c 5 points
- Internal Consistency of Application 2 points
- Planned level of Performance / Impact 8 points
- HMIS Data Quality 5 points
- CES Navigation 4 points
  
- Prior Outcomes 25 points
- Overall Review 4 points

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**Total Maximum Score**

All projects: 200 points

## NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

*if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

New Projects  
Threshold Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
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Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

### HUD THRESHOLD REQUIREMENT

1. Applicant has active SAM registration with current information.	Yes
2. Applicant has valid DUNS number in application.	Yes
3. Applicant has no Outstanding Delinquent Federal Debts - It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:  (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.	Yes
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.	Yes
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.	Yes
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338, Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.	Yes
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.	Yes
8. Submitted the required certifications as specified in the NOFA.	Yes
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.	Yes
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.	Yes
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:  (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;	Yes

**NEW PROJECTS THRESHOLD REQUIREMENTS**

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

*if you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

New Projects  
Threshold Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
(b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,	Yes
(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.	Yes
12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.	Yes

**CoC THRESHOLD REQUIREMENTS**

*For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement or has been given an exception from the CoC or will request a waiver from HUD. Otherwise select "No".)*

Coordinated Entry Participation	Yes
Housing First and/or Low Barrier Implementation	Yes
Documented, secured minimum match	Yes
Project has reasonable costs	Yes
Project is financially feasible	Yes
Applicant is active participant in CoC	Yes
Application is complete and data are consistent	Yes
Bed/unit utilization rate will be at or above 95%	Yes
Acceptable organizational audit/financial review	Yes
Documented financial stability of applicant	Yes
HMIS Commitment	Yes
CoC Standards Commitment	Yes
Housing First	Yes
Legal Status	Yes

**NEW PROJECTS RATING TOOL**

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

Threshold rating not started

New Projects  
Rating Complete

0%

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
<b>EXPERIENCE</b>		
A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input type="text"/>	out of 15
B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input type="text"/>	out of 5
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<input type="text"/>	out of 16
<b>Experience Subtotal</b>	<b>0</b>	<b>out of 36</b>
<b>DESIGN OF HOUSING &amp; SUPPORTIVE SERVICES</b>		
A. Extent to which the applicant 1. Demonstrate understanding of the needs of the clients to be served. 2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served 3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served. 4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits 5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.	<input type="text"/>	out of 15
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input type="text"/>	out of 5
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input type="text"/>	out of 5
<b>Design of Housing &amp; Supportive Services Subtotal</b>	<b>0</b>	<b>out of 25</b>
<b>TIMELINESS</b>		
A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input type="text"/>	out of 5
<b>Timeliness Subtotal</b>	<b>0</b>	<b>out of 5</b>
<b>FINANCIAL</b>		
A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input type="text"/>	out of 8
B. Audit		
1. Most recent audit found no exceptions to standard practices	<input type="text"/>	out of 5
2. Most recent audit identified agency as 'low risk'	<input type="text"/>	out of 2
3. Most recent audit indicates no findings	<input type="text"/>	out of 3

## NEW PROJECTS RATING TOOL

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

Threshold rating not started

New Projects  
Rating Complete

0%

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
C. Documented match amount.	<input style="width: 50px;" type="text"/>	out of 5
D. Budgeted costs are reasonable, allocable, and allowable.	<input style="width: 50px;" type="text"/>	out of 10
<b>Financial Subtotal</b>	<b>0</b>	out of <b>33</b>
<b>PROJECT EFFECTIVENESS</b>		
Coordinated Entry Participation- 95% of entries to project from CE referrals	<input style="width: 50px;" type="text"/>	out of 5
<b>Section V Subtotal</b>	<b>0</b>	out of <b>5</b>
<b>OTHER AND LOCAL CRITERIA</b>		
Self Reallocation	<input style="width: 50px;" type="text"/>	out of 8
Fills subregional gap	<input style="width: 50px;" type="text"/>	out of 8
ConPlan Alignment	<input style="width: 50px;" type="text"/>	out of 1
Mainstream Resource Commitment	<input style="width: 50px;" type="text"/>	out of 1
Project Viability -Site Control	<input style="width: 50px;" type="text"/>	out of 5
Board Priority Project Type (CPD 16-11)	<input style="width: 50px;" type="text"/>	out of 10
Program Design - Low Barrier	<input style="width: 50px;" type="text"/>	out of 3
Program Design - Board Priorities	<input style="width: 50px;" type="text"/>	out of 7
Program Design - Best Practice 9c	<input style="width: 50px;" type="text"/>	out of 5
Internal Consistency of Application	<input style="width: 50px;" type="text"/>	out of 2
Planned level of Performance / Impact	<input style="width: 50px;" type="text"/>	out of 8
HMIS Data Quality	<input style="width: 50px;" type="text"/>	out of 5
CES Navigation	<input style="width: 50px;" type="text"/>	out of 4
Self Reallocation	<input style="width: 50px;" type="text"/>	out of 25
Prior Outcomes	<input style="width: 50px;" type="text"/>	out of 25
Overall Review	<input style="width: 50px;" type="text"/>	out of 4
<b>Section VI Subtotal</b>	<b>0</b>	out of <b>121</b>
<b>TOTAL SCORE</b>	<b>0</b>	out of <b>225</b>
<b>Weighted Rating Score</b>	<b>0</b>	out of <b>100</b>

### PROJECT FINANCIAL INFORMATION

# NEW PROJECTS RATING TOOL

Project Name: \_\_\_\_\_  
 Organization Name: \_\_\_\_\_  
 Project Type: \_\_\_\_\_  
 Project Identifier: \_\_\_\_\_

Threshold rating not started

New Projects  
 Rating Complete

[Instructions on Awarding Points](#)

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
CoC funding requested	\$	-
Amount of other public funding (federal, state, county, city)		
Amount of private funding		
<b>TOTAL PROJECT COST</b>	\$	-

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab