



REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

Governance Board Meeting

AGENDA (Regular Meeting)			
Date: October 19, 2017		Time: 3:00-5:00 p.m.	
		Location: County Administration Center (1600 Pacific Highway, San Diego, CA 92101), Room 302	
Agenda Items		Presenter	Page
1	Welcome and Introductions	Supervisor Ron Roberts, Chair	
2	Non-Agenda Public Comment	Supervisor Ron Roberts, Chair	
3	Consent Agenda		
	a. Approval of September 21, 2017, Board Meeting Minutes	Gordon Walker, CEO, RTFH	3
	b. Financial Report: August 2017 Financial Statements	Gordon Walker, CEO, RTFH	13
4	Executive Officer & CEO Updates	Executive Officers & CEO	
5	Informational Items		
	a. Introduction of RTFH Chief Operating Officer	Gordon Walker, CEO, RTFH	
	b. Advancing & Redefining Communities for Emergency Management (ARC) Conference	Claudia Der-Martirosian, Associate Director, Veterans Emergency Management Evaluation Center, VA	19
	c. Landlord Incentive Program	Melissa Peterman, Vice President, Homeless Housing Innovations Department, San Diego Housing Commission; Kelly Duffek, Assistant Director, Housing and Community Development Services, County of San Diego HHSA	
	d. Hepatitis A Update	Graham Mitchell, Assistant City Manager, City of El Cajon; Marlon King, Emergency Services Coordinator, City of Chula Vista; Sayone Thihalolipavan, Deputy Public Health Officer, County of San Diego	
Next Meeting: Thursday, November 16, 2017, 3:00-5:00 p.m., San Diego County Administration Center, 1600 Pacific Highway, Rooms 302-303.			



REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

**Regional Task Force on the Homeless
Governance Board Regular Meeting Minutes
Thursday, September 21, 2017, 3:00-5:00 p.m.**

Read and Approved: _____
Secretary on behalf of Governance Board

The regular meeting of the Regional Task Force on the Homeless was called to order at 3:00 p.m.

The number of board members required to reach a quorum for this board is 16. A quorum was present at this meeting.

ATTENDANCE

Present:

Ray Ellis
Karen Brailean
Sean Karafin
Joel Roberts
Ron Roberts
Chris Ward
Michael Hopkins
Adolfo Gonzales, by proxy
Ken Sauder
Simonne Ruff
Nancy Sasaki
Sue Lindsay
Karen McCabe
Dimitrios Alexiou
Jessyca Carr
John Ohanian, by proxy
Laura Tancredi-Baese
Greg Anglea
Andre Simpson
Larissa Tabin
Deacon Jim Vargas
Nick Macchione
Todd Henderson, by proxy
Rick Gentry, by proxy
Peter Callstrom
Jessica Chamberlain, by proxy

Absent:

Charles Kaye
Julio Fonseca
Reverend Rolland Slade
Walter Phillips
Rabbi Laurie Coskey

1. Welcome and Introductions

- Board Chair, San Diego County Supervisor, Ron Roberts, welcomed board and community members to the regular meeting of the RTFH Governance Board.

2. Non-Agenda Public Comment

Miss Dees, community advocate for the homeless:

- Voiced concerns about the sweeping of homeless from the streets each day, which causes anxiety, medical issues and is inhumane.
- Noted that storage space is needed that can accommodate carts.
- Asked that City Heights and North Park not be left out in regards to the handwashing stations and restrooms that are being placed around town.

Dennis Stein, filmmaker:

- Spoke about the significance of the Community Plan and the need for an elevator speech around the issue of homelessness and what's being done about it in the region. It's a complex issue that can be difficult to understand or see the progress being made.
- He is promoting his documentary, *Tony The Movie*, which will be screened on October 19th directly after this meeting in the Community Room at the Meridian.

Monica Ball, Uplift:

- Invited the Board to a reception and showing of *Tony The Movie* that she will be hosting for her birthday following next month's CoC Board meeting on October 19, 2017, in the Community Room at the Meridian.
- Invited the Board to a reception next Wednesday night from 4-6 at the University Club with a specialty developer from LA who will be talking about doing something like Wakeland did with the East Village Community Church and combining residential on an underutilized parcel and the maximization of our zoned and owned properties.

Steven Russell, Executive Director, San Diego Housing Federation:

- Stated that his organization works to provide more affordable housing for people with low-wages, working families, seniors, disabled, and veterans and Permanent Supportive Housing for the homeless. He is here today to introduce himself as he has been hearing a lot about the role of affordable housing in the homelessness issue. A lot of his members are building Permanent Supportive Housing. The Federation has been leading some research and polling to see about the viability of local revenue measures around affordable housing and homelessness. He'd like to make himself available to members if they have questions so they can participate in the solutions.

Michael McConnell, Community Member:

- Spoke about the criminalization of homelessness, and said the mayor has again decided to launch an attack against people experiencing homelessness in downtown San Diego. Visit homelessnessnewssandiego.com for documentation. He said this body is supposed to implement a plan to fight the criminalization of homelessness, and that is why he always comes and talks to the board about it. He noted he will be working on a formal complaint to HUD regarding this issue, and that it is very important because criminalization is the mayor's primary tactic to deal with homelessness. He does not have the political will to pursue real solutions. Mr. McConnell believes that all of us are getting tired of failure and of not implementing something that actually helps

people who are on the streets, and noted that county jail is the most expensive shelter in San Diego County. It costs around \$158 a day and 26 percent of people in county jail, according to the sheriff's department, are homeless. Most of them are getting arrested for failing to pay encroachment and illegal lodging tickets. He said they don't just go out with police cars anymore, but are arresting so many people they bring a van to load people into.

New Action Items	None
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3. Consent Agenda	Items Removed from Consent Agenda
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a.	Approval of July 20 and August 17, 2017 Board Meeting Minutes	None
b.	Financial Report: June & July 2017 Financial Statements	

Voting:

Motion	Motion by Nick Macchione to: Approve the Consent Agenda. Second by Joel Roberts.
Yay	26
Nay	0
Recused	0
New Action Items	None

4. Executive Officer & CEO Updates

Chair, San Diego County Supervisor, Ron Roberts, provided the following updates:

- The legislation that Councilmember Ward, Rick Gentry and he wrote last month was passed by the legislature and is on the Governor's desk waiting to be signed. Senate Bills 2 and 3, together, could result in an infusion of over a billion dollars into the market for affordable housing. Governor Brown has conveyed support and we look forward to him signing the bills soon.
- The County is one step closer to bringing the \$25 million Innovative Housing Trust Fund on line that was introduced about three months ago. On September 5th, the Board of Supervisors voted unanimously on the ordinance language establishing the fund and setting aside the dollars. There will be a second vote in October and then it will be official. Guidelines for accessing the funds will be released shortly after.
- Lastly, on September 1st the County's Public Health Officer declared a Local Health Emergency related to the Hepatitis A outbreak. Later in the agenda, you will hear once again from Dr. Sayone who will provide what I believe is his fourth update and call to action. We will also hear from the City of San Diego on their related efforts.

New Action Items	None
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Vice-Chair, San Diego City Councilmember, Chris Ward, provided the following updates:

- Councilmember Ward stated he would provide updates during his report later in the meeting.

Secretary, Karen Brailean, provided the following updates:

- Secretary Brailean stated she did not have updates this month.

New Action Items	None
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Treasurer, Deacon Jim Vargas, provided the following updates:

<ul style="list-style-type: none"> Due to the health crisis San Diego is experiencing, three tents will be deployed, hopefully December, in three locations (14th & B, 16th & Newton and the 2700 block of Sports Arena Blvd.). The combination of the three tents will bring in and off the streets approximately 700 individuals including families. This is not a permanent solution, but due to the health crisis, people need to be moved off the streets and given a sanitary environment to live in. The Intention is to deploy other tents in the future. This reinforces the need for housing and that this crisis is really a housing crisis. The tent at Father Joes will be up for a year, or until they break ground on new construction for 448 Permanent Supportive Housing units in the same location. 	
New Action Items	None
5. Action Items	
a. Approval of Phase 1 of the Community Plan Framework—Greg Anglea, Chair, Community Plan Ad Hoc Committee	
Presentation	None
Public Comment	None
Board Member Discussion	<p>Board members discussed the following:</p> <ul style="list-style-type: none"> Including in the Plan, non HUD funded programs that may have different entry requirements (e.g., sobriety, etc.), and may not fit in to the Housing First model. The importance of looking at all evidence based interventions, because there is a lot of work being done to ensure that we are driven by results, not some ideological approach, but driven by data and results. Many have strong feelings about Housing First and its efficacy, but there may be other interventions that work. Addressing the criminalization of homelessness in the Plan. Language in the plan regarding performance based contracting. Be mindful to compare programs that provide equal levels of performance to similar clientele, so we're not comparing apples to oranges. As we message the plan, it is important to explain that we are not just creating words on paper, but we are going to put resources behind it. This is an organic plan that can be modified as we get new, deeper and richer data. The Data Advisory Committee has been talking at length with Focus Strategies about ensuring that RTFH staff knows how to implement the data. Make sure that the plan is inclusive of all regions throughout the county. The stakeholder interviews didn't include the south region.
New Action Items	None
Voting:	
Motion	Motion by Nick Macchione to: Approve Phase 1 of the Community Plan Framework. Second by Karen Brailean.
Yay	26
Nay	0
Recused	0
New Action Items	None

b. Approval of 2017 HUD CoC NOFA Application	
Presentation	Scoring Application Summary
Public Comment	None
Board Member Discussion	None
New Action Items	None
Voting:	
Motion	Motion by Sue Lindsay to: Approve the 2017 HUD CoC NOFA Application. Second by Nancy Sasaki.
Yay	17
Nay	None
Recused	Joel Roberts, Michael Hopkins, Jessyca Carr, Laura Tancredi-Baese, Greg Anglea, Andre Simpson, Larissa Tabin, Deacon Jim Vargas, John Ohanian
New Action Items	None
c. Approval of Neighborhood Reinvestment Program Grant Application Board Resolution	
Presentation	None
Public Comment	None
Board Member Discussion	None
New Action Items	None
Voting:	
Motion	Motion by Peter Callstrom to: Approve the Neighborhood Reinvestment Program Grant Application Board Resolution. Second by Jessyca Carr.
Yay	23
Nay	0
Recused	Ron Roberts, Nick Macchione, Todd Henderson
New Action Items	None
d. Advocacy Discussion— Karen Brailean, Secretary, RTFH Board; John Lemmo, Attorney, Procopio	
Presentation	John Lemmo: There was a question raised about what sort of advocacy the RTFH can do in regards to legislative activities and ballot measures that might appear on the fall 2018 ballot. For the purposes of non-profit organizations, ballot measure advocacy is pretty much the same as legislative lobbying – we can participate in legislative advocacy, in promoting or opposing a ballot measure to certain financial extents based on the expenditure of the corporation. The IRS is interested in knowing that you are operating in a tax exempt fashion to pursue your charitable purposes and not using

	<p>beyond what they think is a substantial amount of your expenditures for political advocacy.</p> <p>Supporting individual candidates is something we cannot do. We cannot align specifically with a candidate by name. We cannot endorse any candidates. Any language we use or statements we make cannot align with a specific candidate or office holder by name in particular.</p> <p>The IRS uses two tests to determine if political activities are a substantial part of business operations. The first is the Substantial Part Test that suggests that if roughly five percentage or less of your expenditures are dedicated to legislative advocacy, including the value of staff time, it is probably okay.</p> <p>The second test is the Expenditure Test, designed for organizations doing a lot of advocacy that have staff dedicated to it. This uses Form H, with the idea being that if you tell the IRS what you're going to do (using Form H), based upon your annual revenue, if you're using roughly 20 percent or less than your yearly expenditures, you will be okay if you use the Safe Harbor Expenditure test. The downside is the amount of paperwork, writing and disclosures that are required. It becomes very campaign like. You might want to think about the range of expenditures you want to dedicate to this activity. If it's less than five percent, it's probably not worth the trouble of doing it this way.</p> <p>Individual board members can feel free to personally support a measure or a candidate. Our concern is the expenditure of our entities assets consistent with our charitable purpose in such a way that we don't endanger our tax exemption.</p> <p>It is also acceptable for the board to adopt a resolution to endorse a measure.</p> <p>Karen Brailean: This first came about via the Merger Task Force that recommended that we ask the CEO to appoint a board member or members to represent the RTFH to the groups that are thinking about a measure to educate and discuss what would be a meaningful measure to help the homeless. This representative would not represent the Board and be able to state whether or not the RTFH will take a position on a ballot measure but they could provide advocacy and education to make sure that the needs of homeless people are represented.</p> <p>The San Diego Housing Federation is willing to have our team be part of their discussions.</p> <p>This requires a volunteer to step-up. Board members who are interested in participating should contact Gordon.</p>
Public Comment	None
Board Member Discussion	Amend the motion to allow for more than one board member to be appointed.
New Action Items	None

Voting:	
Motion	<p>Motion to by Karen Brailean to: Appoint an RTFH Governance Board member or members to represent the RTFH’s mission and position to stakeholders working on ballot measures or other legislative options that may provide funding to end homelessness or provide affordable housing.</p> <p>This person will engage and educate stakeholders on the funding and services essential to end homelessness and explore legislative options including but not limited to a sales or parcel tax for all individuals and families throughout San Diego City and County.</p> <p>The representative will not have authority to decide whether the RTFH will endorse a ballot measure. He or she will report back to the Governance Board on his or her efforts and whether he or she recommends that the RTFH support a specific ballot measure(s) or other legislative effort.</p> <p>Under no circumstances will the representative, RTFH staff or any other person representing the RTFH engage in lobbying or other political activities inconsistent with its 501c3 tax exemption or applicable law.</p> <p>No funds will be provided for this appointment. If funds are required, the RTFH CEO, Executive Committee or Governance Board may allocate them. Second by Greg Anglea</p>
Yay	26
Nay	None
Recused	None
New Action Items	None
1. Informational Items	
a. Councilmember Ward Update - Chris Ward, San Diego City Councilmember, RTFH Vice-Chair	
Presentation	Rapid Housing Effort
Public Comment	None
Board Member Discussion	<p>Councilmember Ward provided the following updates:</p> <ul style="list-style-type: none"> • He mentioned a few key city officials working overtime on the Hepatitis A effort: assistant COO, Stacey LoMedico; Jonathan Herrera, the Mayor’s senior advisor on homelessness; and Amanda Guy, deputy city attorney have all been instrumental. • Attended a fundraiser for RTFH at Petco Park and have commitments of over \$45,000 in support of our mission. • The Select Committee on Homelessness voted to declare an update to the Shelter Crisis Declaration in the city of San Diego, which will be advanced to the City Council the week of October 3rd for immediate action. This allows the City to access state codes which allows for suspending regulations, red tape and local ordinances that otherwise are hampering the ability to produce emergency housing opportunities. This will help us be able to do more, faster. • Three new temporary structures for bridge housing have been announced, and he has been advocating that parts of these structures have areas dedicated to

	<p>seniors, women and women with children – some of the subpopulations that have found it particularly challenging historically in our emergency shelter system. We want to keep consistent with community plan bridge housing principles and intend to have participants be on the pathway to Permanent Supportive Housing, many with a voucher in hand.</p> <ul style="list-style-type: none"> • An updated version of the Comprehensive Homeless Policy, which was last updated in 1995, was before the full City Council recently. Best practices and perspectives on policy on how we address homelessness have radically changed in the last 20 years, so the updated policy will be consistent with the work being done at the RTFH. • Lastly we have a brief report on a rapid housing effort in honor of National Housing America Month. We’re generally looking to take 100 people off the streets in about three days’ time through this partnership with the City, County, San Diego Housing commission and service providers. Through the experience we hope to learn what the critical roadblocks, gaps and failures in our system are so we can quickly report back to necessary agencies and make required changes to house the next 100 people. <p>Board members discussed the following:</p> <ul style="list-style-type: none"> • Existing RRH and PSH will be used for ongoing support of clients placed via this effort. • Data being collected on how much intensity of service is needed for clients with a voucher in hand trying to navigate finding a front door and what type of services people need to be functional. • Expanding landlord incentives. • Success will be determined by looking at clients being matched through this process in CES. It is a good opportunity to find out what does not work well, and how we can learn from it. • This is a way to use the Community Plan to get people off the streets and in to housing and can potentially be a model for the rest of the county as well.
New Action Items	1) Follow-up regarding including a report on the county’s landlord incentive program at a subsequent board meeting.
b. Hepatitis A Update—Dr. Sayone Thihalolipavan, Deputy Public Health Officer, County of San Diego; Stacey LoMedico, Assistant Chief Operating Officer, City of San Diego	
Presentation	Hepatitis A Outbreak San Diego County
Public Comment	<ul style="list-style-type: none"> • Michael McConnell, community member – thanked the local media who broke the story and raised the level of awareness of this crisis. He thanked the nurses, Homeless Outreach Team, providers and all those that want to save lives regardless of whether they get the support of the leadership who need to catch up with what the community is doing. Everyone is well aware of this crisis. Some of the spread could have been stopped with earlier action.
Board Member Discussion	<ul style="list-style-type: none"> • The city has placed 96 restrooms in targeted specific areas – regional parks, downtown, and beach communities. • They are focused on vaccinations, sanitation and education and are assisting with the Homeless Outreach Team in a variety of locations throughout the city. Vaccinations are being expanded to county libraries (Mission Valley and

	<p>downtown, next month: PB and Ocean Beach), and the team will be walking the areas with flyers to encourage people to get vaccinated.</p> <ul style="list-style-type: none"> • The department of sanitation provided procedures for cleaning, and a contractor was hired (Clean Harbor). A state of emergency was declared to bypass the procurement process. • They worked with the county to place an additional 19 handwashing stations throughout the city of San Diego in addition to the 40 already installed. There are portable restrooms at each site with 24/7 security and another eight coming soon. They are working with the police department and others since the washrooms can be a magnet for illegal drug use and prostitution. More than 50 percent of restrooms downtown will be open 24/7. In May they notified their 11 thousand vendors of the outbreak and again in August and again yesterday, and hope to have all vendors notified by tomorrow. We are reaching out to volunteers to be sure the information is consistent, and we are working on how to measure success. • It is really difficult to manage public restrooms. They have to be cleaned every two hours and even then, it is not enough. The illicit activity that happens within them is incredible. To reduce the problem, the stall doors were cut down in half and huge commercial fans installed to blow out any flames due to illicit drug use. This has been shared with the media just this week, because they say the restrooms are not kept in a humane way, but they are starting to understand it. • More of the vaccine has been ordered and there is no concern of running out. There is an army of public health nurses going out with the Homeless Outreach Team and outreach workers to try to reach those that might not want to be vaccinated. • There was a presentation this morning at MTS about what they are doing to sanitize busses, trolleys, etc. Mayor Salas from Chula Vista has praised the outreach being done there. This is not just a City of San Diego issue. It appears the first case originated in El Cajon. The number one highest priority is getting the vaccine. Not everyone needs it, but if you are working with homeless people, you should get vaccinated (free at Community Health Centers and Public Health Center Immunization Clinics). • It is expected that this could go on for another six months, but rest assured that they are working closely with the CDC and HUD. • HUD TA was brought in by RTFH at the request of the county. There is a meeting on October 4, 2017, and conference calls this coming Monday and Wednesday. We will continue to have these calls, because we are heavily involved in the sanitation.
New Action Items	None
Closing Remarks	Gordon Walker stated that one of the things the RTFH has been working on since before he arrived is opening the HMIS system so that client data can be shared across agencies with the client’s consent to ensure that every client is best served. At the end of this board meeting an email will be sent to all of the users of the HMIS. On Monday, the system will be open, so we can close today by celebrating.
Adjournment	
The meeting was adjourned at 4:59 p.m. The Board will reconvene on October 19, 2017, at 3:00 p.m.	

**REGIONAL TASK FORCE ON THE HOMELESS
GOVERNANCE BOARD ACTION/INFORMATION REPORT**

TITLE OF REPORT:
August 2017 Financial Statements

ADVISORY COMMITTEE NAME:
Executive Committee

ITEM TYPE:
 Information
 Action
 Recommendation/Board Policy
 Request to Present at Board Meeting

DATE:
October 19, 2017

PRIMARY CONTACT:
Deacon Jim Vargas

SECONDARY CONTACT:
Tara Osier, Controller

TIME SENSITIVITY:
 No Yes (If yes, state deadline and why it's urgent)

Timely review of the financials ensures fiscal oversight and accountability.

RECOMMENDATION:
N/A

OVERVIEW & BACKGROUND SUMMARY:

On January 19, 2017, the new Regional Task Force on the Homeless (RTFH) Board of Directors assumed fiscal responsibility for the RTFH, which includes financial planning, financial controls and financial reporting.

The financial statements provide information about the financial position, financial activities and cash flows of the RTFH.

The detailed financial information is provided as follows:

- Balance Sheet as of August 2017 – Attachment A
- Revenues & Expenses (Consolidated) – August 2017 – Attachment B
- Revenues & Expenses (by Program / Project) – August 2017 – Attachment C

FISCAL IMPACT:
None

FUTURE ACTION NEEDED BY BOARD? If so, by what date?

STAFF/AND OR COMMITTEE STATEMENT:
None

SUMMARY OF PREVIOUS COMMITTEE AND/OR BOARD ACTION RELATED TO THIS TOPIC:

- On March 16, 2017, the Treasurer provided the Board of Directors the January 2017 Financial Statements as an informational report.
- On April 20, 2017, the Treasurer provided the Board of directors the February 2017 Financial Statements as an information report.
- On May 18, 2017, the Treasurer provided the Board of directors the March 2017 Financial Statements as an information report.
- On June 15, 2017, the Treasurer provided the Board of directors the April 2017 Financial Statements as an information report.
- On July 20, 2017, the Treasurer provided the Board of directors the May 2017 Financial Statements as an information report.
- On September 21, 2017, the Treasurer provided the Board of directors the June 2017 and July 2017 Financial Statements as an information report.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

None

IMPACT ON KEY STAKEHOLDERS, PROJECTS, COMMUNITIES, OR SUB-POPULATIONS:

None

CONNECTIONS TO HUD/HEARTH COMPLIANCE:

None

COB BOARD RESPONSIBILITY CATEGORY(S):

- Annual Regional Planning
- Approve CoC Policies
- Conduct regular/annual CoC Plan (includes Point-in-Time Count)
- Designate and operate an HMIS
- Develop Coordinated Entry System
- Draft written standards for providing CoC assistance
- Emergency Solutions Grants Evaluation & Recommendations
- Fundraise
- Manage annual CoC funding application
- Monitor CoC & Project Performance
- Other – Fiscal oversight

ATTACHMENTS OR BACK-UP INFORMATION TO REFERENCE:

- Attachment A - Balance Sheet as of August 2017
- Attachment B - Revenues & Expenses (Consolidated) – August 2017
- Attachment C - Revenues & Expenses (by Program / Project) – August 2017

Regional Task Force on the Homeless
Balance Sheet
As of August 31, 2017

	Aug 31 ,2017
ASSETS	
Current Assets	
Total Cash	337,603.19
Total Accounts Receivable	24,964.29
Total Contract Accounts Receivable	100,003.68
Total Current Assets	462,571.16
Fixed Assets	
Computer Equipment	5,870.27
Accumulated Depreciation	-5,870.27
Total Fixed Assets	0.00
Other Assets	
Gift Card Inventory	2,088.00
Prepaid Insurance	13,324.74
Prepaid Expense	0.00
Deposits	1,821.00
Total Other Assets	17,233.74
TOTAL ASSETS	479,804.90
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Total Accounts Payable	21,226.96
Total Payroll Related Liabilities	47,845.43
Total Deferred Revenue	11,818.82
Total Other Current Liabilities	59,664.25
Total Current Liabilities	80,891.21
Total Liabilities	80,891.21
Equity	
Net Assets	
Unrestricted	391,289.19
Temporarily Restricted	11,000.00
Total Net Assets	402,289.19
Revenue over (under) Expenses	-3,375.50
Total Equity	398,913.69
TOTAL LIABILITIES & EQUITY	479,804.90

Regional Task Force on the Homeless Revenues & Expenses (Consolidated)

August 2017

	Aug 17 Activity Mnthly	FY17-18 Activity YTD	FY17-18 Budget YTD	Budget Variance \$	Budget Variance 16.67%
Revenue					
HUD CoC Grants	174,983	366,442	2,036,921	1,670,479	17.99%
Local Government Contracts	0	0	89,514	89,514	0.00%
Other Local Contracts	0	7,500	20,500	13,000	36.59%
Private Donations / Foundations	2,011	2,255	53,500	51,245	4.21%
Membership Fees	0	0	2,500	2,500	0.00%
ServicePoint Fees	5,909	11,819	70,000	58,181	16.88%
Total Revenue	182,904	388,015	2,272,935	1,884,920	17.07%
Expenses					
Total Salary	112,232	252,659	1,339,040	1,086,381	18.87%
Total Benefits	24,991	50,395	317,129	266,734	15.89%
Direct Costs:					
HMIS	6,393	12,466	119,857	107,391	10.40%
Other Consultants	21,175	36,690	271,500	234,810	13.51%
Software	1,156	5,817	29,854	24,037	19.48%
Equipment	170	254	7,500	7,246	3.39%
Out of Town Travel	2,714	3,517	18,000	14,483	19.54%
Conference Fees	540	1,125	12,000	10,875	9.38%
PITC Expenses	0	0	15,100	15,100	0.00%
Total Direct Costs	32,148	59,868	473,811	413,943	12.64%
Indirect Costs:					
Rent / Storage	5,989	10,983	59,929	48,946	18.33%
Business Insurance	638	1,323	6,675	5,352	19.81%
Taxes / Bank Fees	0	17	600	583	2.87%
Phone / Internet	2,436	4,868	31,772	26,904	15.32%
Supplies / Copier	585	1,583	11,203	9,620	14.13%
Local Mileage/Parking	1,382	2,689	16,000	13,311	16.81%
Membership/Subscription Fees	0	0	775	775	0.00%
Board Expenses	0	0	1,200	1,200	0.00%
Staff Development	20	711	1,200	489	59.24%
Audit	0	0	12,500	12,500	0.00%
IT Support	2,425	6,025	20,000	13,975	30.13%
Fundraising	0	0	0	0	0.00%
Miscellaneous	200	270	1,100	830	24.55%
Total Indirect Costs	13,676	28,469	162,955	134,486	17.47%
Total Expenses	183,047	391,391	2,292,935	1,901,544	17.07%
Revenue over (under) Expenses	-143	-3,376	-20,000	-16,625	16.88%

Regional Task Force on the Homeless
Revenues & Expenses (by Program/Project)

August 2017

	Aug 17 Activity Mnthly	FY17-18 Activity YTD	FY17-18 Budget YTD	Budget Variance \$	Budget Variance 16.67%
Revenue					
HMIS Program	a 71,369	178,467	894,017	715,550	19.96%
CES Program	b 58,577	113,569	732,000	618,431	15.51%
CoC Planning	c 32,537	56,906	370,918	314,012	15.34%
PITC Project	d 12,500	25,000	170,000	145,000	14.71%
General Operations (G&A)	7,921	14,074	106,000	91,926	13.28%
Total Revenue	182,904	388,015	2,272,935	1,884,920	17.07%
Expenses					
HMIS Program	71,369	170,967	894,017	723,050	19.12%
CES Program	58,577	113,569	732,000	618,431	15.51%
CoC Planning	34,983	62,222	390,918	328,696	15.92%
PITC Project	9,199	22,953	170,000	147,047	13.50%
General Operations (G&A)	8,919	21,680	106,000	84,320	20.45%
Total Expenses	183,047	391,391	2,292,935	1,901,544	17.07%
Net Activity					
HMIS Program	0	7,500	0	-7,500	
CES Program	0	0	0	0	
CoC Planning	-2,446	-5,316	-20,000	-14,684	
PITC Project	3,301	2,047	0	-2,047	
General Operations (G&A)	-998	-7,607	0	7,607	
Revenue over (under) Expenses	-143	-3,375	-20,000	-16,625	16.88%

- a** HMIS Program funded primarily by one HUD Grant, which expires October 31, 2017 and the renewal expires October 31, 2018.
- b** Coordinated Entry System (CES) Program funded primarily by one HUD Grant, which expires October 31, 2017 and the renewal expires October 31, 2018.
- c** CoC Planning Project funded primarily by one HUD Grants, which expires June 30, 2018.
- d** Point-In Time Count (PITC) Project funded by the CoC Planning Grant, which expire June 30, 2018.

Advancing & Redefining Communities for Emergency Management (ARC) Conference

The Advancing & Redefining Communities for Emergency Management (ARC) Conference supports groundbreaking, evidence-based practices in emergency management. We share these practices and tools with professionals with an interest in disaster preparedness and response. We explicate emerging emergency management issues for executives, emergency managers, and the general public alike. We promote advances in emergency management that help ensure timely, high-quality care for communities during disasters. We are unique in that our discourse includes Veterans and their families in the event of an emergency or disaster.

This year, ARC will be taking place for the second time in San Diego. One of the highlighted themes of the day will be the new Homeless Toolkit, which was just published by the Veterans Emergency Management Evaluation Center (VEMEC) within the U.S. Department of Veterans Affairs, in conjunction with HUD and ASPR. Additionally, the presented regional case studies (Portland and San Diego) in the morning and afternoon sessions at ARC will highlight experiences responding to the needs of the individuals experiencing homelessness during disasters. Finally, there will be two breakout sessions, one in the morning and one in the afternoon for attendees to discuss and reflect communally on the issues raised over the course of the day. We feel that the presence of representatives from the San Diego RTFH will aid in strengthening the conversation around challenges of agencies who work with homeless populations. Furthermore, it will provide an excellent opportunity for the constituents of RTFH to discuss their own preparedness plans and procedures.

The ARC Workshop will be held on November 28, 2017, from 8 a.m.-4:30 p.m., at the Sheraton San Diego Hotel and Marina. Further details can be found here: <http://www.arc4em.org/>.

VEMEC is pleased to announce the release of a new toolkit, the *Disaster Preparedness to Promote Community Resilience: Information and Tools for Homeless Service Providers and Disaster Professionals*.

Background/Purpose: Individuals and families experiencing homelessness are among the most vulnerable members of our society. They become even more vulnerable during natural disasters or public health emergencies, particularly if homeless service organizations are damaged or unavailable. Enhancing preparedness and continuity planning for healthcare providers and homeless service providers can assist in reducing potential disruption of services.

The toolkit provides guidance for identifying and collaborating with partners to address disaster response and recovery needs of homeless individuals. It outlines strategies to engage in preparedness and minimize service disruption from a disaster. Furthermore, it specifies how to enhance the capacity of healthcare settings with providers experienced in serving people who are homeless, and provide expanded care following a disaster or public health emergency.

This toolkit offers resources and guidance to help emergency and public health officials, homeless service providers, and health care providers connect with each other and plan for the disaster needs of people experiencing homelessness in their communities. The Toolkit is divided into three sections:

- **Creating an Inclusive Emergency Management System** - Section 1 provides guidance for identifying and collaborating with partners to address disaster response and recovery needs of homeless individuals.
- **Guidance for Homeless Service Providers: Planning for Service Continuity** - Section 2 provides strategies, tools and guidance for homeless service providers to engage in preparedness and minimize service disruption from a disaster.
- **Guidance for Health Care Providers** - Section 3 provides guidance to enhance the capacity of healthcare settings with providers experienced in serving people who are homeless, and provide expanded care following a disaster or public health emergency.

The toolkit is a joint project of the Veterans Emergency Management Evaluation Center (VEMEC) in the U.S. Department of Veterans Affairs (VA), the Office of the Assistant Secretary for Preparedness and Response in the U.S. Department of Health and Human Services (HHS), and the Special Needs Assistance Programs (SNAPS) Office in the U.S. Department of Housing and Urban Development (HUD). Together, the three agencies and their partners consulted with over 50 subject matter experts with experience in emergency management, public health, and homeless services to distill best practices and lessons learned from communities in addressing homeless disaster needs. The toolkit is a significant new resource to enhance communities' preparedness in the face of natural disasters and public health emergencies. It helps ensure that Veterans and others experiencing homelessness will receive the care that they need during these events.

For more information, please contact Ms. June Gin at the Veterans Emergency Management Evaluation Center (VEMEC): june.gin@va.gov.