



The **Regional Task Force on the Homeless** is the homeless policy expert and lead coordinator for the introduction of new models and implementation of best practices for the San Diego Region.

Board Meeting Agenda

AGENDA (Regular Meeting)		
Date: June 20, 2019	Time: 3:00 PM-5:00 PM	Location: County Administration Center (1600 Pacific Highway, San Diego, CA 92101) Rooms 302-303
Agenda Items	Presenter	Page
1. Welcome and Introductions	Councilmember Chris Ward	
2. Non-Agenda Public Comment	Councilmember Chris Ward	
3. Consent Agenda		
a) Minutes from May's Board meeting	Councilmember Chris Ward	
b) April's Financials	Councilmember Chris Ward	
4. Executive Officer & CEO Updates		
5. Action Items		
a) Approval of the 2019/2020 Budget	Tamera Kohler/Sean Karafin	
b) Authorizing RTFH to submit 2020 HUD NOFA priorities	Nancy Cannon O'Connell	
c) Approve Board slate	Ray Ellis	
d) Approve YHDP award process	Tamera Kohler/ Jennifer Yost	
6. Informational Items		
a) HEAP Grant award next steps	Jennifer Yost	
b) Performance Measures & Standards Committee update	Nathan Fletcher / Karen McCabe	
c) Update on Outreach protocol	Julie McFarland/ Patrick Wigmore	
d) Board Member Farewell	Chris Ward / Tamera Kohler	
Next Meeting:		
Date: TBD Time: 3:00-5:00 p.m.		
Location: San Diego County Administration Center, 1600 Pacific Highway, in Rooms 302-303		



REGIONAL TASK FORCE ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

Regional Task Force on the Homeless Board Regular Meeting Minutes May 16, 2019

Read and Approved: _____
Secretary on behalf of Governance Board

The regular meeting of the Regional Task Force on the Homeless was called to order at 3:00 p.m.

The number of board members required to reach a quorum for this board is 26. A quorum was present at this meeting.

ATTENDANCE

Present:

Ray Ellis
Alexandra Berenter
Sean Karafin
Johnathan Castillo on behalf of
Nathan Fletcher
Chris Ward
Micheal Hopkins
Nancy Cannon-O'Connell
Tricia Tasto-Levien
Karen Brailean
Jeffery Gering
Karen McCabe
Dimitrios Alexiou
Ellis Rose
Pail Connely
John Ohanian
Walter Philips
Laura Tancredi-Baese
Greg Anglea
Andre Simpson
Larissa Tabin
Deacon Jim Vargas
David Estrella
Nancy Sasaki
Jessica Chamberlain
Rick Gentry

Absent:

Amy Denhart
Susanne Terry
Reverend Rolland Slade
Nick Macchione
Peter Callstrom

1. Welcome and Introductions	
<ul style="list-style-type: none"> Board Chair welcomed board and community members to the regular meeting of the RTFH Governance Board. 	
2. Non-Agenda Public Comment	
No Public Comments were made.	
3. Consent Agenda	Items Removed from Consent Agenda
a. Approval of April 2019 Board Meeting Minutes	N/A
b. Approval of February & March 2019 Financial Statements	
c. Approval of AD Hoc Committee for final HEAP recommendations	
Voting	
Motion	Motion by Karen Brailean to: Approve the Consent Agenda. Second by Rick Gentry .
Yay	26
Nay	0
Recused	0
New Action Items	N/A
4. Executive Officer & CEO Updates	
<ul style="list-style-type: none"> Chris Ward thanked everyone for their sincere feedback and input for the 2019 Work plan which is finally crystalized and is now available. He expressed how we will continue to work on the different objectives and will be learning from others to achieve those critical goals. The next Intergovernmental Roundtable meeting will be in on May 30th from 9AM - 11 PM at the SANDAG Board Room. This meeting will have a city-by-city breakdown of the PITC and an update on the HEAP funds and the development of the regional outreach policy. They are also extending intergovernmental roundtable invitations to the MTS and NCTD for the homeless ridership numbers. As part of the work plan, Chris Ward acknowledged his appreciation of establishing an Ad Hoc Measurements Committee that met for the first time this week. Nathan Fletcher and Karen McCabe will report any updates. Karen Brailean had no updates or comments. Deacon Jim Vargas had no updates or comments. Tamera Kohler announced that the RTFH is on schedule with HEAP funding, and the final reviewer scores were completed this morning with the creation of the Ad Hoc Committee that was approved and consented to by the Board. <u>Comments</u>: Ellis Rose wanted to know if he could view the membership list of the Ad Hoc Committee because he wanted to know who on that committee has lived experience and if there were no members he sees that as a concern. Karen McCabe informed Ellis that there are about 12 members on the committee and that the committee can reach out to potentially add those with lived experience. 	
5. Action Items	

a) Approval to Repeal of Board policy 4: Proxy for members of the Board	
Presentation	N/A
Public Comment	N/A
Board Member Discussion	<ul style="list-style-type: none"> Ray Ellis stated that we operate as a CoC and as a 501c3 legal corporation. The state and federal laws and regulations around 501c3 indicate proxies are not allowed to replace Board Members at meetings. To stay within the boundaries of the legal requirements, a Board Member may have an informational representative in their absence, but this representative will not be counted towards the quorum and will not be able to vote. If the Board presents a motion and there is discussion, the representative will need to refrain from the discussion on the motion, though they are encouraged to participate on other topics of discussion during the meeting on behalf of the Board Member. If there is a closed session, the representative will need to excuse themselves. The action requested by the Executive Committee is to repeal Policy 4 allowing proxy for members of the Board. This committee requests 2/3 votes to waive the reading to be addressed again at the next Board meeting.
New Action Items	Approval to Repeal of Board Policy 4: Proxy for members of the Board.
Voting:	
Motion	Motion by Ellis Rose to: Approve the Repeal of Board Policy 4: Proxy for members of the Board. Second by Nathan Fletcher
Yay	26
Nay	0
Recused	0
b. Approval to accept Governance Charter update	
Presentation	N/A
Public Comment	N/A
Board Member Discussion	<ul style="list-style-type: none"> Ray Ellis thanked the staff, Tricia from Wakeland and Simonne from Corporation of Supportive Housing for leading the Governance Advisory Committee's efforts. The vast majority of the changes include updated HUD language. They are also including a filter for behavioral health for the healthcare seats, and are also encouraging to add more Board Member seats for those who have lived experience/consumers. This is a best practice by HUD and was discussed at the National Alliance. We are seeking Board approval today to then go to the full membership for a vote for an effective date of July 1st.
New Action Items	Approval to accept Governance Charter update.
Voting:	
Motion	Motion by Ellis Rose to: Approve to accept Governance Charter update. Second by Nancy Cannon-O'Connell
Yay	26
Nay	0
Recused	0
6. Informational Items	

b) Point in Time Presentation – Kathryn “Kat” Durant

<p>Presentation</p>	<p><u>2019 Methodology Change</u></p> <ul style="list-style-type: none"> • Shift from an observational-based count to a survey-based count • Survey people where they were on the night of the count • Count people not vehicles or structures <p><u>2019 San Diego Regional Community Totals</u></p> <ul style="list-style-type: none"> • Canvased all 18 cities and jurisdictions as we have in previous years; the totals are broken down per city and area in supplemental presentation materials. <p><u>Minimum Regional Homelessness Count 2019</u></p> <ul style="list-style-type: none"> • Unsheltered: 4,476, Sheltered: 3,626, Total: 8,102 <p><u>WeAllCount Next Steps:</u></p> <ul style="list-style-type: none"> • Create an annual report on homelessness for our region that includes the data from our annual report to HUD, the Longitudinal Systems Report (LSA) • Move the day that we start the count up one day to start on a Thursday • Increase our use of thermal imaging to pinpoint harder to reach areas where people are experiencing homelessness • Mobile App technology/GIS
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<p>Public Comment</p>	<p>N/A</p>
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<p>Board Member Discussion/ Questions</p>	<ul style="list-style-type: none"> • <i>Ellis Rose</i> asked if people in RV’s need to be asked if they consider themselves homeless based on HUD methodology and guidance for the Point in Time count. Kat confirmed they do. • <i>Kat Durant</i> confirmed there was a separate count for the general homeless population and for the youth population. • A question was asked about the best way to communicate the magnitude of the homelessness problem. <i>Tamera</i> brought up one way is with an RTFH annual homeless report to provide a comprehensive overview of the actual numbers of homeless individuals in the region and how many have touched the overall system. Another way is through standards and measures, looking at the total number and then design the regional need around that. • <i>Rick Gentry</i> mentioned a need to continue communicating for public understanding regarding the annual count as a snapshot to satisfy our major funding body and the one set of data does not reflect the total complexity of the issue and not a statistically accurate measure of the nature of the problem. This is a dynamic issue with people coming in and out of the system as an ongoing issue that we need to find ways to deal with. • <i>Nick Macchione</i> brought up that the Native American Indian numbers seem underrepresented, which is something to address when handling issues on Native American Indian land that the CoC is responsible for in our geographical area. • All the surveys were entered into HMIS and are able to match those to their existing record or can create a record that is available for people to see. • <i>Jeffery Gering</i> brought up that this is an opportunity for more analysis, such as how many counted are new HMIS entries , and how many were and were not connected to services previously, to identify improvements. • <i>Tamera Kohler</i> mentioned it is important we talk to the outreach workers to humanize and remove the stigma around homelessness to give us a more robust analysis.
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<p>New Action Items</p>	<p>N/A</p>
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c) Outreach Protocol presentation- Kris Kuntz with LeSar

<p>Presentation</p>	<ul style="list-style-type: none"> • Draft policy on how the region responds to unsheltered homelessness and encampments: San Diego has a large unsheltered population with a minimum of 4,476 persons in 2019 PITC, a strong connection between unsheltered and jail, as well as between unsheltered and race. It is costly to healthcare, public safety, commerce, sanitation, environment, tourism, and significant concern of general public. • Improvement is needed in coordination and enhanced consistency in practice. <p><u>Policy Development:</u></p> <ul style="list-style-type: none"> • Draft policy to date is based on local input, best-practices from other communities, and guidance from HUD TA staff and USICH staff, now gathering additional input and feedback <p><u>Purpose of Proposed Policy:</u></p> <ul style="list-style-type: none"> • Provide guidance on a shared vision and best-practice approach among the region including cities and the unincorporated areas for addressing needs of all unsheltered persons through Regional engagement and collaboration, address the affordable housing crisis, and with a respectful, person-centered, and trauma-informed approach, along with balanced enforcement. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • 90 day comment period to enhance draft policy guidelines, incorporate all feedback with HUD TA assistance and present final draft to RTFH board in September, and engage municipalities in adopting and implementing policy guidance
<p>Public Comment</p>	<p>N/A</p>
<p>Board Member Discussion/ Questions</p>	<p><i>Nancy Sasaki:</i> Need to include women and families who have lived experience and to capture their different experiences and needs. Housing readiness also includes not disrupting the support systems that people have developed living on the street, critical to their success and preventing returns to homelessness. Also need to be aware of police participation in decriminalization to demonstrate our efforts are decreasing the need for law enforcement.</p> <p><i>Greg Anglea:</i> North County has the only person-centered outreach not connected to a specific program led by law enforcement. He foresees this policy being adopted by those jurisdictions if it comes with an offer of resources.</p> <p><i>Nick Machionne:</i> The intergovernmental committee meeting that we are going to have - how do we engage our cities throughout the regional meetings that we have?</p> <p><i>Susan Bower with HHSA:</i> RTFH and HHSA co facilitate the regional homeless outreach meetings that occur on a quarterly basis and have been happening for years. The goal is to have one learning best practices around homeless outreach within their regions, identifying what the gaps and best practices so they can learn from each other and not step on each other.</p> <p><i>Tamera Kohler:</i> Depends on what our HEAP funding will look like. RTFH will be supporting the couple of different task forces (North & East county) in their planning efforts and direct them to the training the policies and best practices.</p> <p><i>Paul Connely:</i> Police department started doing outreach 20 years ago to fill the void. Police department welcomes non law enforcement to help with the outreach effort. There are officers who are trained but are not doing the outreach. Some homeless persons are resistant to services and can impact the community. As a police department they have an obligation to enforce the laws.</p> <p><i>Ellis Rose:</i> Hard to recruit people for the Board to meet all needs. Some share the concerns with Nancy, especially the comment that Nancy made regarding the support system. The City of San Diego has passed some laws within the last 6 months that disrupt this support system. The No Parking waiver will contribute to this in the future because it doesn't allow for any parking amenities.</p>

	<p><i>Jeffery Gering:</i> One of the goals needs to be public health for those who are living in encampments and for the public at large.</p> <p><i>Chris Ward</i> asked if there is an open portal for feedback, <i>Tamera</i> said that RTFH will create one around the outreach on the website and will use social media. Will look to include some of the public comment and put up a project plan around that on the website.</p>
New Action Items	N/A
a. Evaluation Committee Report - Nancy Cannon-O’Connell Co-Chair of the CoC Evaluation Advisory Committee	
Presentation	<ul style="list-style-type: none"> As of 2017, the Evaluation Advisory Committee (EAC) is “Responsible for monitoring, evaluating and recommending improvements to enhance the performance of the RTFH in its mission, for both individual projects, and systems as a whole.” They contribute to the creation and usage of evaluation tools and support, monitor and recommend changes based on rules and best practice approaches throughout the United States. In 2018, they were also charged with integrating the functions and work of the CES & Data Committees. Main work accomplished in 2018: Spearheaded the San Diego CoC Standards for Homelessness Services, reviewed national research, and provided guidance to the Rating & Ranking Sub-Committee. Focus in 2019: The Evaluation Advisory Committee collaborating closely with the RTFH to provide critical oversight & research insights in 4 areas: Homelessness System-Level performance, compliance and performance monitoring of providers, Coordinated Entry System, and the NOFA Rating and Ranking. This committee changes in response to emerging needs.
Public Comment	N/A
Board Member Discussion/ Questions	<p><i>Chris Ward:</i> What are the key points of work coming up or milestones in the next two months?</p> <p><i>Nancy Cannon-O’Connell:</i> The new work plan will be closely looked at to make sure that there is engagement in complementary activities. There’s interest in what is happening and being able to give back measurable feedback. Messaging and working with the providers to see if this can be adopted.</p>
New Action Items	N/A
b. Maximizing the impact - dashboards, data driven tools - SimTech - Tamera Kohler	
Presentation	<p>Matt Simmonds: Developer of the first US HMIS data warehouse, authored HUD CSV Data Exchange Format (V3) and the HUD Annual Performance Report (APR) Programming, developed the HMIS Report Generation Tool, and currently oversees HMIS data warehouse as well as a PIT count mobile app. Working with RTFH on the HMIS Project Performance and System Performance Measures dashboards to be updated quarterly:</p> <ul style="list-style-type: none"> SPM Dashboard: http://homelessdata.com/dashboard/rtfh/spm/ HUD Specs: https://www.hudexchange.info/resource/4483/system-performance-measures-tools/ <p>Goals are to connect people to needed services, measure progress, demonstrate results, improve case management practices, improve how we understand the people we are serving and how we allocate limited resources, increase efficiency, and end homelessness.</p> <ul style="list-style-type: none"> Currently the Dashboard do not include system or resource mapping, gaps analysis or modeling tools, or Projection models – this may change over time.
Public Comment	N/A
Board Member Discussion/ Questions	<p><i>Chris Ward:</i> Will be live tomorrow. Do you expect this functionality can improve to include those who were not included?</p> <p><i>Tamera Kohler:</i> Yes, we wanted everyone to understand the goal of gaps analysis as we have system mapping that becomes public facing as well.</p>

	<p><i>Alexandra Berenter:</i> she had the opportunity to meet with Simtech about their mobile opportunities; the outreach team was excited about connecting into the system through mobile and thinks this will be great for the region.</p> <p><i>Johnathan Castillo:</i> Is there any discussion around integrity reports on a monthly basis for each of the grantees?</p> <p><i>Tamera Kohler:</i> First tab is data quality. What the RTFH does currently on our HMIS team is ongoing in person training of any new staff. Being able to also do Onsite technical assistance so you can take a look at your own data quality.</p>
New Action Items	N/A
e. Update on Strategic Framework phase 1 & 2 , Community Plan- Jennifer Yost	
Presentation	<p><u>RTFH role in Strategic planning</u></p> <ul style="list-style-type: none"> • RTFH will serve as the “backbone” of the San Diego region’s collective efforts, so the RTFH embarked on capacity-building needed to effectively fill this expanded role. • The Regional Task Force on the Homeless (RTFH) is developing a Community Plan to Effectively End Homelessness in two phases: 1) creation of Strategic Framework, and 2) multiyear implementation plan for a Homeless Crisis Response System. <p><u>Next steps</u></p> <ul style="list-style-type: none"> • San Diego’s city Plan from Ann Oliva and CSH should be complete in late July. • Conversations are underway with County for their planning input. • Funding Mapping and Alignment work is still being completed taking into account significant new funding streams. • Late summer: conduct community engagement and feedback on draft multi-year strategies and implementation planning to move to adopt plan
Public Comment	N/A
Board Member Discussion/ Questions	N/A
New Action Items	N/A
a. Board Member Comments—Board Members	
	<ul style="list-style-type: none"> • Ray Ellis - The Governance Advisory Committee is going through the Board nominations and recommendations from the committee and will also discuss the structure, where we are today, and what was covered in the Retreat at the GAC Meeting held monthly. They will be addressing 6 -7 questions/ concerns items that were raised after the retreat to provide clarification on those to the Board. Ray also spoke with HUD TA who will be back in San Diego on June 4th and 5th and offered to have an informal discussion around this topic to continue to get feedback from the Board; a time will be set for this meeting soon.
Adjournment	
The meeting was adjourned at 5:00 PM . The Board will reconvene for their next regular meeting on June 20, 2019 from 3 PM - 5 PM .	



REGIONAL TASK FORCE
ON THE **HOMELESS**

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

RTFH Financial Statements

Period Ending April 30, 2019

Reports Included

Financial Narrative

Year to Date Balance Sheet

Statement of Financial Position

Statement of Financial Income and Expense

Cash Flow Statement

Unaudited: For Internal Management Use Only



REGIONAL TASK FORCE
ON THE HOMELESS

"OUR COMMUNITY, OUR HOMELESS, OUR ISSUES"

Financial Narrative for Period Ending: April 30, 2019

Year to Date Profitability for RTFH is as follows:

Total Revenues year-to-date are:	\$ 3,170,276
Total Expenses year-to-date are:	\$ 2,568,790
Change in Net Assets Year to Date of:	<u>\$ 601,486</u>

**Regional Task Force on the Homeless
Statement of Financial Income and Expense
Year-to-Date Through April 2019**

	<u>Apr-19</u>	<u>Mar-19</u>	<u>Feb-19</u>	<u>Jan-19</u>	<u>Dec-18</u>	<u>Nov 18</u>	<u>Oct 18</u>	<u>Sep 18</u>	<u>Aug 18</u>	<u>Jul 18</u>	<u>TOTAL</u>
Revenue/Expense											
Revenue											
Local Governments											
5150 - City of San Diego / SDHC	11,174	10,885	11,193	11,245	10,611	10,725	5,378	10,637	10,641	10,640	103,129
5175 - SDYS OES	2,535	568	984	11,189	4,882	3,892	-	-	-	-	24,049
5220 - County of SD / HCD - CDBG	8,116	8,116	8,116	7,094	48,154	-	-	-	-	-	79,596
5260 - County of SD / NRP	-	(34,777)	-	-	-	-	10,945	-	23,832	-	-
Total Local Grants	<u>21,825</u>	<u>(15,208)</u>	<u>20,292</u>	<u>29,527</u>	<u>63,647</u>	<u>14,617</u>	<u>16,323</u>	<u>10,637</u>	<u>34,472</u>	<u>10,640</u>	<u>206,773</u>
State Grants											
5210 - HEAP	60	16,210	2,172	5,000	-	-	-	-	-	-	23,441
HUD COC Grants											
5325 - HUD HMIS	72,439	85,162	78,377	105,106	65,492	51,769	130,286	59,087	59,784	70,573	778,076
5375 - HUD CES	35,629	39,207	43,851	49,113	65,764	34,183	254,679	50,808	45,950	44,798	663,983
5383 - HUD CoC Planning	45,539	47,446	66,926	37,314	42,118	15,443	(18,644)	50,037	35,373	51,931	373,484
5385 - HUD - YD	2,054	-	-	-	-	-	-	-	-	-	2,054
Total HUD COC Grants	<u>155,661</u>	<u>171,816</u>	<u>189,155</u>	<u>191,533</u>	<u>173,374</u>	<u>101,396</u>	<u>366,320</u>	<u>159,932</u>	<u>141,107</u>	<u>167,303</u>	<u>1,817,596</u>
Other Revenue											
5500 - Foundations	-	209,306	152,165	29,246	20,112	151,538	(25,029)	74,416	22,122	20,353	654,227
5600 - Donations	158,368	-	9	50	51,844	-	6	242	8	-	210,528
5711 - HMIS Support Fees	13,921	13,921	22,880	21,649	14,743	13,921	13,921	13,921	13,921	13,921	156,717
5720 - Membership Fees	1,350	200	-	50	300	-	100	200	300	153	2,653
5750 - Interest	28,257	29,153	31,954	8,402	-	-	-	-	-	-	97,766
5790 - Miscellaneous	-	574	-	-	-	-	-	-	-	-	574
Total Other Revenue	<u>201,896</u>	<u>253,154</u>	<u>207,008</u>	<u>59,396</u>	<u>86,999</u>	<u>165,459</u>	<u>(11,002)</u>	<u>88,778</u>	<u>36,351</u>	<u>34,427</u>	<u>1,122,465</u>
Total Revenue	<u>379,441</u>	<u>425,971</u>	<u>418,626</u>	<u>285,456</u>	<u>324,021</u>	<u>281,472</u>	<u>371,641</u>	<u>259,347</u>	<u>211,931</u>	<u>212,370</u>	<u>3,170,276</u>
Gross Profit	<u>379,441</u>	<u>425,971</u>	<u>418,626</u>	<u>285,456</u>	<u>324,021</u>	<u>281,472</u>	<u>371,641</u>	<u>259,347</u>	<u>211,931</u>	<u>212,370</u>	<u>3,170,276</u>
Expense											
7000 - Salaries & Wages	102,432	97,685	101,251	108,816	112,816	104,268	114,472	112,417	116,517	115,368	1,086,042
7100 - Taxes & Fringe Benefits	13,931	30,494	29,952	25,864	4,779	30,108	29,391	14,715	21,091	23,346	223,671
7200 - Business Insurance	770	770	770	-	-	-	-	3,493	639	639	7,081
7340 - Banking	25	3	363	2	298	569	473	306	214	118	2,370
7420 - Contract Services	14,719	34,530	25,973	42,380	27,996	9,470	58,098	31,664	42,216	46,438	333,482
7510 - HMIS	39,930	48,743	36,295	93,795	38,578	165,605	149,787	58,598	7,977	8,755	648,063
7620 - Information Technology	3,067	2,995	16,197	29,987	6,214	5,927	8,294	5,498	4,583	6,033	88,796
7710 - Rent/Maintenance	8,116	8,116	8,116	8,116	7,923	7,923	7,923	7,923	7,923	4,994	77,071
7770 - Supplies	999	1,294	6,424	2,452	1,508	532	523	1,216	1,068	1,444	17,460
7900 - Program Expenses	3,363	863	28,569	640	-	-	-	866	-	-	34,301
8000 - Travel/Transportation	2,852	2,303	3,906	952	1,339	3,355	1,252	1,334	2,434	5,792	25,519
8100 - Board Development	8,133	3,573	3,197	1,320	126	3,496	181	114	421	4,371	24,933
Total Expense	<u>198,339</u>	<u>231,369</u>	<u>261,011</u>	<u>314,324</u>	<u>201,576</u>	<u>331,253</u>	<u>370,393</u>	<u>238,144</u>	<u>205,082</u>	<u>217,299</u>	<u>2,568,790</u>
Net Ordinary Income	<u>181,102</u>	<u>194,602</u>	<u>157,615</u>	<u>(28,868)</u>	<u>122,444</u>	<u>(49,782)</u>	<u>1,248</u>	<u>21,203</u>	<u>6,849</u>	<u>(4,929)</u>	<u>601,486</u>
Other Income/Expense											
Other Expense											
Reportable Health Coverage	-	-	-	-	-	-	-	-	-	-	-
Total Other Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Other Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Income	<u>181,102</u>	<u>194,602</u>	<u>157,615</u>	<u>(28,868)</u>	<u>122,444</u>	<u>(49,782)</u>	<u>1,248</u>	<u>21,203</u>	<u>6,849</u>	<u>(4,929)</u>	<u>601,486</u>

**Regional Task Force on the Homeless
Statement of Financial Position
As of April , 2019**

	<u>Apr 30, 2019</u>	<u>Apr 30, 2018</u>
ASSETS		
Cash	\$ 19,461,014	\$ 634,887
Accounts Receivable	1,000,672	456,100
Prepaid Expenses	18,578	33,201
Inventory - Gift cards	13,360	4,154
Fixed Assets		
Equipment	5,870	5,870
Accumulated Depreciation	(5,870)	(5,870)
Total Assets	<u><u>\$ 20,493,624</u></u>	<u><u>\$ 1,128,343</u></u>
 LIABILITIES		
Accounts Payable	\$ 27,129	\$ 21,961
Deferred Revenue	18,798,227	68,325
Accrued Expenses	-	
Payroll-Related Liabilities	105,913	49,618
Notes Payable-Lucky Duck	-	-
Total Liabilities	<u>18,931,269</u>	<u>139,905</u>
 NET ASSETS		
Unrestricted	748,600	537,188
Temporarily Restricted	813,754	451,300
Total Net Assets	<u>1,562,355</u>	<u>988,488</u>
Total Liabilities & Net Assets	<u><u>\$ 20,493,624</u></u>	<u><u>\$ 1,128,393</u></u>

	July '18 - Apr '19 Budget	July '18 - Apr '19 Actuals	(Under) / Over	% Variance	Explanation
Revenue					
Local Government Contracts	\$ 469,514	\$ 206,774	(262,740)	-56.0%	
State Grants	\$ -	\$ 23,441	\$ 23,441	100.0%	State HEAP Grant Received/5k recognized from deferred for Zoom software and advertising, consulting 18k
HUD CoC Grants	\$ 1,842,190	\$ 1,817,595	\$ (24,594)	-1.3%	
Private Donations / Foundations	\$ 245,833	\$ 864,756	618,923	251.8%	LDF Foundation, Bquest, US Bank, Wells Fargo, Kaiser, Copley Foundation
Membership Fees	\$ 5,833	\$ 2,653	(3,180)	-54.5%	
HMIS Support Fees	\$ 100,150	\$ 156,717	56,567	56.5%	
Interest Income	\$ -	\$ 97,766	97,766	100.0%	HEAP Funds interest
Other Revenue	\$ -	\$ 574	574	100.0%	Insurance Dividend
Total Revenue	2,663,520	3,170,277	506,757	19.0%	
Expense					
Salary & Wages	\$ 1,466,667	\$ 1,078,990	(387,677)	-26.4%	
Benefits	\$ 291,667	\$ 223,671	(67,996)	-23.3%	
Temporary Services	\$ -	\$ 35,474	-	100.0%	
	1,758,333	1,338,135	(455,672)	-25.9%	
Direct Costs					
HMIS	\$ 100,417	\$ 670,063	569,647	567.3%	Increased expenditures due to HMIS transition costs and the maintenance of two systems
Training/Consultants	\$ 166,667	\$ 106,475	(60,191)	-36.1%	
Equipment	\$ 8,333	\$ -	(8,333)	-100.0%	
Out of Town Travel	\$ 13,200	\$ 10,954	(2,246)	-17.0%	
Local Mileage/Parking	\$ 22,917	\$ 14,565	(8,352)	-36.4%	
Conference Fees	\$ 12,500	\$ 15,529	3,029	24.2%	Includes Olmstead Consulting \$4306 in April
Program Expense	\$ 12,500	\$ 64,071	51,571	412.6%	Includes PITC gift cards
Total Direct Costs	336,533	881,657	545,124	162.0%	
Indirect Costs					
Rent / Storage	\$ 95,000	\$ 77,071	(17,929)	-18.9%	
Business Insurance	\$ 5,444	\$ 7,081	1,636	30.1%	Policy increase due to increase in office size and payroll wages
Taxes / Bank Fees	\$ 1,583	\$ 315	(1,268)	-80.1%	
Information Technology	\$ 24,167	\$ 37,026	12,860	53.2%	
Supplies	\$ 5,870	\$ 5,261	(609)	-10.4%	
Copier	\$ 7,500	\$ 12,198	4,698	62.6%	
Membership/Subscription Fees	\$ 1,667	\$ 4,410	2,744	164.6%	
Staff Expenses	\$ 2,083	\$ 4,994	2,911	139.7%	
Accounting & HR	\$ 166,667	\$ 127,424	(39,243)	-23.5%	
Audit	\$ 15,000	\$ 14,700	(300)	-2.0%	
Legal	\$ 25,000	\$ 18,016	(6,984)	-27.9%	
IT	\$ 26,667	\$ 40,500	13,833	51.9%	
Fundraising	\$ 5,000	\$ -	-		
Miscellaneous	\$ -	\$ -	-		
Total Indirect Costs	376,648	348,997	(27,651)	-7.3%	
Total Expense	2,471,514	2,568,789	97,275	3.9%	
Net Income	\$ 192,006	\$ 601,488	\$ 409,482	213.3%	

**REGIONAL TASK FORCE ON THE HOMELESS
BOARD OF DIRECTORS ACTION/INFORMATION REPORT**

TITLE OF REPORT:

Approval of FY19-20 Budget Plan

ADVISORY COMMITTEE NAME:

Executive Committee

ITEM TYPE:

- Information
 Action

Recommendation/Board Policy

Request to Present at Board Meeting

MEETING DATE:

6/20/2019

PRIMARY CONTACT:

Sean Karafin

SECONDARY CONTACT:

Chris Ward

TIME SENSITIVITY:

- No Yes (If yes, state deadline and why it's urgent)

Timely review of the FY19-20 Proposed Budget ensure Board approval before the new fiscal year begins on July 1, 2019.

RECOMMENDATION:

Approve the recommended FY19-20 Proposed Budget

OVERVIEW & BACKGROUND SUMMARY:

The Regional Task Force on the Homeless (RTFH) fiscal year operates annually from July 1 – June 30. The proposed budget (Attached) allows for continued operations of the organization, including the expanded operations for HEAP and YHDP funds. The budget also includes pass-through funding from HEAP and YHDP.

The Proposed Budget includes Collective Impact activities, including:

- PR Campaign
- Annual Report
- Annual Homeless Summit
- Community Partner Training & TA Activities

FISCAL IMPACT:

Approval will allow the RTFH to continue operations beginning July 1, 2019.

FUTURE ACTION NEEDED BY BOARD? If so, by what date?

N/A

STAFF/AND OR COMMITTEE STATEMENT:

Approve the recommended FY19-20 Proposed Budget.

SUMMARY OF PREVIOUS COMMITTEE AND/OR BOARD ACTION RELATED TO THIS TOPIC:

June 12, 2019 the Executive Committee met and approved the recommended budget for presentation to the Full Board.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

N/A

IMPACT ON KEY STAKEHOLDERS, PROJECTS, COMMUNITIES, OR SUB-POPULATIONS :

N/A

CONNECTIONS TO HUD/HEARTH COMPLIANCE:

N/A

COB BOARD RESPONSIBILITY CATEGORY(S):

- | | |
|--|--|
| <input type="checkbox"/> Annual Regional Planning | <input type="checkbox"/> Draft written standards for providing CoC assistance |
| <input type="checkbox"/> Approve CoC Policies | <input type="checkbox"/> Emergency Solutions Grants Evaluation & Recommendations |
| <input type="checkbox"/> Manage annual CoC funding application | <input type="checkbox"/> Conduct regular/annual CoC Plan (includes Point-in-Time Count) |
| <input type="checkbox"/> Designate and operate an HMIS | <input type="checkbox"/> Fundraise |
| <input type="checkbox"/> Develop Coordinated Entry System | <input checked="" type="checkbox"/> Other: The proposed FY19-20 budget supports all the activities required of the CoC's Infrastructure Organization and the pass-through funds for HEAP & YHDP. |

ATTACHMENTS OR BACK-UP INFORMATION TO REFERENCE:

FY19-20 Proposed Budget – to be distributed at Board Meeting

**REGIONAL TASK FORCE ON THE HOMELESS
BOARD OF DIRECTORS ACTION/INFORMATION REPORT**

TITLE OF REPORT:

2019 Continuum of Care (CoC) Competition – Annual Process

ADVISORY COMMITTEE NAME:

Evaluation – Rating and Ranking Subcommittee

ITEM TYPE:

Information
 Action

Recommendation/Board Policy

Request to Present at Board Meeting

MEETING DATE:

6/20/2019

PRIMARY CONTACT:

Nancy Cannon-O’Connell

SECONDARY CONTACT:

[Click here to enter text.](#)

TIME SENSITIVITY: No Yes (If yes, state deadline and why it’s urgent)

The U.S. Department of Housing and Urban Development (HUD) Competition requires all Continuum of Care (CoC) areas seeking funds to establish funding priorities and guidelines for review of applications and to produce a rank-ordered list of projects and funding allocations for submittal to the national CoC competition. The Regional Task Force on the Homeless (RTFH) has registered the San Diego CoC for the 2019 competition. Local rating and ranking processes must be completed at least 30 days in advance of the federal due date which is anticipated to be early September, 2019.

RECOMMENDATION:

It is recommended that the Board:

- 1) Authorize the Rating and Ranking Subcommittee to conduct the local scoring and ranking processes (receive, review, score local applications, determine allocations and rank order) to maximize the resources available through the 2019 competition in accordance with established policies.
- 2) Authorize the Rating and Ranking Subcommittee, in consultation with the RTFH executive staff to select standardized tools for rating and ranking project applications under this NOFA.
- 3) Continue prioritization policies for permanent supportive housing (PSH) projects in accordance with HUD policy CPD 16-011 and subsequent updates and ensure inclusion of these policies in the CoC Written Standards.
- 4) Authorize the Evaluation Advisory Committee and Rating and Ranking Subcommittee to adapt prioritization strategies to ensure maximize funding by following HUD priorities established in the FY2019 NOFA and to encourage development of new housing units.
- 5) Maintain appointment of the Regional Task Force on the Homeless, Inc. as the Collaborative Applicant and HMIS Lead Agency for the 2019 process.
- 6) Authorize the RTFH, as Collaborative Applicant, to prepare the CoC Application, conduct an appeals process, and submit the final funding request to the HUD national competition and instruct the Collaborative Applicant to report the results of the local process to the Board.

OVERVIEW & BACKGROUND SUMMARY:

Nationally, HUD manages the allocation of CoC Program funds through a two-step process. CoCs complete local review and ranking processes and compile a consolidated application and priority funding list which are then submitted to HUD under the national competition. These recommendations support activities instrumental in acquiring funds to address homelessness in the San Diego region. Authorizing the Committee to implement the local process allows completion of required tasks within the anticipated HUD time constraints.

FISCAL IMPACT:

In FY 2018, the RTFH was awarded \$21,394,691 in CoC Competitive funds. The 2019 CoC Competition will include \$20,809,562 in renewal funding and anticipates an estimated \$624,287 in planning grant funds. In addition, a HUD webinar indicated that the competition would include bonus funds for programs serving survivors of domestic violence and new permanent housing projects. The CoC potential funding under the 2019 CoC Competition is estimated at \$22,682,423. The HUD funds must be matched by an additional 25 percent of non-HUD resources for a total impact of approximately \$28,353,028 annually for addressing homelessness. Because HUD establishes the level

of funds a CoC may apply for using an Annual Renewal Demand method, failing to submit an application in 2019 for the full amount impacts subsequent years' funding levels.

FUTURE ACTION NEEDED BY BOARD? If so, by what date?

Yes. No later than 30 days in advance of the CoC Application due date, a report of the results of actions, as authorized, must be submitted to the Board for additional action at Board discretion.

STAFF/AND OR COMMITTEE STATEMENT:

Recommendation 1: HUD requires local review, rating and ranking of all project applications. HUD identifies eligibility thresholds, establishes specific application rating criteria, and mandates that local processes be completed no later than certain dates throughout the process. Board authorization of the Rating/Ranking Subcommittee helps to ensure compliance with the requirements that need to be completed between monthly Board meetings. Authorizing the Subcommittee allows the required processes to move forward without necessitating special meetings of the Board during the restricted NOFA period. This action mirrors action taken in prior years.

Recommendation 2: HUD has developed a rating tool, which complies with the minimum threshold, and rating and ranking elements that CoCs are required to consider in determining inclusion and rank ordering of projects in the CoC application to the national competition. Two dozen threshold or rating elements are required by HUD¹. The local process can expand these criteria to identify high- performing projects that best meet local needs and to compile a competitive application in accordance with HUD guidelines. Use of the HUD Tool ensures that local rating meets HUD requirements. The HUD Tool is data-driven and includes detailed recommendations for data sources to be used in completing the tool. The Evaluation Rating and Ranking Committee proposes to enhance use of the HUD Tool through data transfer from the HMIS data system into an HUD Tool application developed by SimTech Solutions, a consultant to the RTFH. Use of the Simtech automated application of the HUD Tool helps ensure CoC compliance with HUD review requirements, standardizes review, reduces potential data entry error, and adds efficiency to the process.

Recommendation 3: Current RTFH policies reflect HUD CPD- 16-011 guidelines by prioritizing persons with longest term of homelessness and the highest need; these guidelines are applied to all housing types. The HUD policy specifically addresses permanent supportive housing (PSH) for chronic individuals. Approval of this recommendation supports the most recent HUD CPD guidelines and allows for matching of housing resources with client types following proven Best Practices. Verification of adoption of CDP 16-011 and its inclusion in the CoC Community Standards are typical components of annual CoC Application.

Recommendation 4: The final details of the 2019 CoC NOFA are pending. Each year, HUD incorporates updated priorities, changes in Best Practices, and initiatives in the competition. These changes present potential opportunities for maximizing funding that warrant flexibility within the NOFA rating and ranking process.

Recommendation 5: The CoC Application requires annual verification of the CoC selection of a single Collaborative Applicant and Homeless Management of Information System (HMIS) Lead Agency. The recommended action meets the requirement for formal annual selection of a specific entity for these roles.

Recommendation 6: Per HUD Interim rules² only the designated Collaborative Applicant can submit the CoC application to the national competition. A final report will apprise the Board of the results of the local process and potential impact on the existing CoC system of housing and services.

SUMMARY OF PREVIOUS COMMITTEE AND/OR BOARD ACTION RELATED TO THIS TOPIC:

The Board has established program and population prioritization policies (Oct 22, 2015; July 18, 2016; July 2018), CES participation standards (May 2016), HMIS policies (2018), and System Standards (May 2017) and adoption of CPD rule 16-011 (July 2017; updated July 2018). The Board authorized use of the HUD Universal Rating and Ranking Tool (HUD Tool) in 2018. The Evaluation Rating and Ranking Committee proposes to enhance use of the HUD Tool through data transfer from the HMIS data system into an HUD Tool application developed by SimTech systems, a consultant to the RTFH.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

¹ A list of these criteria is available.

² HUD CoC Interim Rule, 2012, as amended in April 2016.

The Evaluation Advisory Committee and the Rating and Ranking Subcommittee have engaged community stakeholders for 1) feedback from the 2018 CoC Competition, 2) continued use of the data elements in the universal HUD Tool, and 3) potential shifts in rating criteria and funding strategies. Additionally, agencies currently receiving CoC funds were invited to participate in a pre-competition review of their project(s) performance. Sources of input included: a community meeting in November 2018; a full membership meeting in January 2019; public posting of information on the RTFHSD website, and e-mail alerts. While the Rating and Ranking process is conducted, an on-line question and answer function will be implemented. Key feedback was received regarding specific scoring criteria, enhanced communication, and challenges in system implementation that impact the scoring process.

IMPACT ON KEY STAKEHOLDERS, PROJECTS, COMMUNITIES, OR SUB-POPULATIONS :

The Evaluation Advisory Committee recommendations are designed to support project applications reflecting the adopted policies, while concurrently maximizing points for the 2019 CoC consolidated application in the national competition. As a result, programs must align with the Housing First model, with low barrier program entrance criteria; and participate in the HMIS and the Coordinated Entry System (CES). The HUD Tool emphasizes project performance, cost effectiveness, increased income, client acuity, efficiency in moving persons from places not meant for human habitation to permanent housing, and level of client recidivism. Fiscal considerations, such as cost per bed, full expenditure of funds, and fiscal management are evaluated. Criteria related to program performance outcomes in areas tracked by HUD comprise the majority of the available points. As a result, high-performing projects will earn higher scores.

HUD also requires CoCs to demonstrate that all project applications are evaluated and ranked based on the degree to which they contribute to and improve the CoC's system performance. The components of the review and rating process include each of the required elements. The RTFH application is awarded points for its review process. Higher scores in the national competition impact the level of funding awarded for Tier 2 and bonus projects.

CONNECTIONS TO HUD/HEARTH COMPLIANCE:

The HUD FY2019 CoC Competition Registration Notice, the HEARTH Act of 2009, the 2012 HUD Interim rule as amended in April 2016, and the annual NOFA guidelines govern the funds distributed through the national competition. A Grant Inventory Worksheet (GIW) of projects eligible for renewal in the FY2019 competition has been submitted, reviewed, and approved by HUD.

COB BOARD RESPONSIBILITY CATEGORY(S):

- | | |
|---|---|
| <input type="checkbox"/> Annual Regional Planning | <input type="checkbox"/> Draft written standards for providing CoC assistance |
| <input type="checkbox"/> Approve CoC Policies | <input type="checkbox"/> Emergency Solutions Grants Evaluation & Recommendations |
| <input checked="" type="checkbox"/> Manage annual CoC funding application | <input type="checkbox"/> Conduct regular/annual CoC Plan (includes Point-in-Time Count) |
| <input type="checkbox"/> Designate and operate an HMIS | <input type="checkbox"/> Fundraise |
| <input type="checkbox"/> Develop Coordinated Entry System | <input type="checkbox"/> Other: Click here to enter text. |

ATTACHMENTS OR BACK-UP INFORMATION TO REFERENCE:

[Click here to enter text.](#)

**REGIONAL TASK FORCE ON THE HOMELESS
BOARD OF DIRECTORS ACTION/INFORMATION REPORT**

TITLE OF REPORT:

RTFH Non-Service Provider Board Slate

ADVISORY COMMITTEE NAME:

Governance Advisory Committee

ITEM TYPE:

- Information
 Action

Recommendation/Board Policy

Request to Present at Board Meeting

MEETING DATE:

6/20/2019

PRIMARY CONTACT:

Ray Ellis Chair of the Governance
Advisory Committee

SECONDARY CONTACT:

Tamera Kohler, CEO

TIME SENSITIVITY: No Yes (If yes, state deadline and why it's urgent)

On June 6, 2019, the Membership of the Regional Task Force on the Homeless (RTFH) approved the non-service provider board seat slate as recommended by the Governance Advisory Committee and the board must ratify the slate. Terms for Board Members in seats turning over in 2019 expire June 30, 2021.

RECOMMENDATION:

Ratify the Regional Task Force on the Homeless (RTFH) the Board Service Provider Seat Slate as specified in Attachment

OVERVIEW & BACKGROUND SUMMARY:

As required by the federal Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009, the Board acts on behalf of the RTFH and is representative of the relevant organizations and projects serving homeless subpopulations within San Diego. Membership of the Board includes a broad array of stakeholders, including at least one homeless or formerly homeless individual, who are charged with important responsibilities and authorities on behalf of the community it represents.

FISCAL IMPACT:

N/A

FUTURE ACTION NEEDED BY BOARD? If so, by what date?

N/A

STAFF/AND OR COMMITTEE STATEMENT:

Recruitment for RTFH Board Members began with broad advertisement on April 29, 2019, with applications due by May 17, 2019. During the recruitment period, a total of twenty four applications were received for eleven available non-service provider seats. All applications were found to be responsive.

The Governance Advisory Committee reviewed and recommended new board members and prepared a slate as follows:

- Flexible - Michael Hopkins
- Flexible - John Brady
- Education - Sean M. Elo
- Funder Representative - Amy Denhart
- Law Enforcement - Paul J. Connelly
- Business - Raymond G. Ellis
- Health Care - Dimitros G. Alexiou
- Business - Sean D. Karafin
- Faith Community - Rolland E. Slade
- Health Care - Karen I. McCabe
- Funder Representative (2020 Term) - Keely M. Halsey

Membership recommended new board members and prepared a slate as follows:

- Central - Walter Phillips
- East County - Laura Tancredi-Baese

Andre Simpson - North County Inland

Appointed Seats:

- Veterans Administration - Jessica J. Chamberlain
- Workforce Partnership - Vicki Brannock
- David R. Estrella - Public Housing Authority

SUMMARY OF PREVIOUS COMMITTEE AND/OR BOARD ACTION RELATED TO THIS TOPIC:

The RTFH Board Slate was reviewed and endorsed by the RTFH Governance Advisory Committee.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

Notices regarding recruitment were sent electronically to the RTFH Board and Membership, along with a range of community partners.

IMPACT ON KEY STAKEHOLDERS, PROJECTS, COMMUNITIES, OR SUB-POPULATIONS :

CONNECTIONS TO HUD/HEARTH COMPLIANCE:

Governance Board composition aligns with HUD/HEARTH requirements.

CO C BOARD RESPONSIBILITY CATEGORY(S):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Annual Regional Planning | <input type="checkbox"/> Draft written standards for providing CoC assistance |
| <input type="checkbox"/> Approve CoC Policies | <input type="checkbox"/> Emergency Solutions Grants Evaluation & Recommendations |
| <input type="checkbox"/> Manage annual CoC funding application | <input type="checkbox"/> Conduct regular/annual CoC Plan (includes Point-in-Time Count) |
| <input type="checkbox"/> Designate and operate an HMIS | <input type="checkbox"/> Fundraise |
| <input type="checkbox"/> Develop Coordinated Entry System | <input type="checkbox"/> Other: Click here to enter text. |

ATTACHMENTS OR BACK-UP INFORMATION TO REFERENCE:

Attachment A: Current Board Members

Description: List of all of the current members of the Board

Attachment B: Regional Task Force on the Homeless Proposed Board Member Slate

Description: List of the proposed members of the Board

Board Seat Designation	Name	CoC Organization	Board Seat Term	Next Seat Turn Over
Business	Alexandra Berenter	Downtown San Diego Partnership	7/2018 - 6/2020	2020
Business	Ray Ellis	Ellis & Associates, LLC	7/2017 - 6/2019	2019
Business	Sean Karafin	San Diego Regional Chamber of Commerce	7/2017 - 6/2019	2019
Collective Impact	Nancy Sasaki	United Way of San Diego	8/2018 - 6/2020	2020
Education	Susanne Terry	County of San Diego, Office of Education	7/2017 - 6/2019	2019
Elected Official	Christopher Ward	City of San Diego Councilmember, District 3	7/2018 - 6/2020	2020
Elected Official	Nathan Fletcher	County of San Diego, Board of Supervisors, District 4	1/2019 - 6/2021	2021
Faith Community	Reverend Rolland Slade	Meridian Baptist Church	7/2017 - 6/2019	2019
Flexible Seat	Ken Sauder	Wakeland Housing & Development Corporation	7/2017 - 6/2019	2019
Flexible Seat	Michael Hopkins	Jewish Family Services of San Diego	7/2017 - 6/2019	2019
Flexible Seat	Nancy Cannon- OConnell	Management Consultant	7/2018 - 6/2020	2020
Funder Representative	Amy Denhart	Funders Together to End Homelessness San Diego	4/2018 - 6/2019	2019
Funder Representative	Karen Brailean	BFT Equity Partners /Karen Brailean	7/2018 - 6/2020	2020
Health	Dimitrios Alexiou	Hospital Association of San Diego & Imperial Counties	7/2017 - 6/2019	2019
Health	Jeff Gering	Family Health Centers of San Diego	7/2018 - 6/2020	2020
Health	Karen McCabe	Scripps Mercy Hospital	7/2017 - 6/2019	2019
Homeless Advocate	Joel Roberts	People Assisting The Homeless	7/2018 - 6/2020	2020
Homeless Service Provider	Deacon Jim F. Vargas	Father Joe's Village	7/2018 - 6/2020	2020
Homeless Service Provider - Central	Walter Phillips	San Diego Youth Services	7/2017 - 6/2019	2019
Homeless Service Provider - East	Laura Tancredi Baese	Home Start, Inc.	7/2017 - 6/2019	2019
Homeless Service Provider - North Coastal	Greg Anglea	Interfaith Community Services	7/2018 - 6/2020	2020
Homeless Service Provider - North Inland	Andre Simpson	Veterans Villages of San Diego	7/2017 - 6/2019	2019
Homeless Service Provider - South Bay	Kathryn Lembo	South Bay Community Services	7/2018 - 6/2020	2020
Homeless/ Formally Homeless	Ellis Rose		7/2018 - 6/2020	2020
Law Enforcement	David Nisleit	City of San Diego Police Department	7/2017 - 6/2019	2019
Public Housing Authority	David Estrella	County of San Diego, Housing & Community Development Services (HCDS) / Housing Authority	1/2018 - 6/2019	2019
Public Housing Authority	Richard Gentry	San Diego Housing Commission	7/2018 - 6/2020	2020
San Diego Workforce Partnership	Peter Callstrom	San Diego Workforce Partnership	7/2017 - 6/2019	2019
SD County Health & Human Services Agency	Nick Macchione	County of San Diego Health and Human Services Agency	7/2018 - 6/2020	2020
Technology Business	John Ohanian	211 San Diego/INFOLINE	7/2018 - 6/2020	2020
US Dept of Veterans Affairs	Jessica Chamberlain	Veterans Affairs San Diego Office	7/2017 - 6/2019	2019

2019 Board Member Slate

Appointed Seats		
Name	Provider Organization	Seat
Jessica J. Chamberlain	Veterans Affairs San Diego Healthcare System	Appointed Seat, Veterans Administration
Vicki Brannock	San Diego Workforce Partnership	Appointed Seat, Workforce Partnership
David R. Estrella	Public Housing Authority – County of San Diego Housing & Community Development	Appointed Seat, Public Housing Authority
Service Provider Seats		
Name	Provider Organization	Seat
Walter Phillips	San Diego Youth Services	Central
Laura Tancredi-Baese	Home Start, Inc.	East County
Andre Simpson	VVSD	North County Inland
Non Service Provider Seats		
Name	Provider Organization	Seat
Michael Hopkins	Jewish Family Services	Flexible
John Brady	Voices of Our City Choir	Flexible
Sean M. Elo	San Diego Community College District	Education
Amy Denhart	Funders Together to End Homelessness San Diego	Funder Representative
Paul J. Connelly	San Diego Police Department	Law Enforcement
Raymond G. Ellis	Ellis & Associates, LLC	Business
Dimitros G. Alexiou	Hospital Association of San Diego & Imperial Counties	Health Care
Sean D. Karafin	San Diego Regional Chamber of Commerce	Business
Rolland E. Slade	Meridian Southern Baptist Church	Faith Community
Karen I. McCabe	Scripps Health/ Scripps Mercy Hospital	Health Care
Keely M. Halsey	City of San Diego	Funder Representative (2020 Term)

**REGIONAL TASK FORCE ON THE HOMELESS
BOARD OF DIRECTORS ACTION/INFORMATION REPORT**

TITLE OF REPORT:

Approval of YHDP Funding and Next Steps

ADVISORY COMMITTEE NAME:

Executive Committee

ITEM TYPE:

- Information
 Action

Recommendation/Board Policy

Request to Present at Board Meeting

MEETING DATE:

6/20/2019

PRIMARY CONTACT:

Chris Ward

SECONDARY CONTACT:

Tamera Kohler

TIME SENSITIVITY: No Yes (If yes, state deadline and why it's urgent)

Timely approval of the YHDP Funding Proposal is necessary to meet the July 1, 2019 submission deadline to HUD

RECOMMENDATION:

Approve the recommended YHDP Funding Proposal

OVERVIEW & BACKGROUND SUMMARY:

In July of 2018 the Regional Task Force on the Homeless Continuum of Care was awarded through national competition, the Youth Homelessness Demonstration Program (YHDP) grant by The U.S. Department of Housing and Urban Development (HUD) in the amount of \$7.94 million, to prevent and end youth homelessness in the San Diego region. The Coordinated Community Plan (CCP) to End Youth Homelessness in the San Diego region was approved by HUD on March 13, 2019. RTFH ran an RFP process requesting applications from homeless providers to meet the Funding Project Goals as outlined in the CCP.

YHDP Funded Project Goals as outlined in the CCP:

- Youth System Navigators to serve 1,000 youth per year
- Prevention/Diversion to provide renal assistance and other financial supports to 200 youth per year
- Crisis Response Host Home Models to serve 18 youth per year
- Flexible Non-Time Limited Housing to serve 154 youth per year (Joint-TH/RRH, Permanent Housing, RRH)
- Enhanced Data System (HMIS & CES)

RTFH received 21 applications from 8 separate entities requesting \$16,747,820.57. The housing outcomes outlined in the CCP are aggressive and the application did not result in the expected housing outcomes. In order to meet the housing outcomes and to ensure that the individual projects are competitive in the future the review committee recommended that RTFH staff enter into negotiations with the applicants in order to meet the goals outlined in the CCP. RTFH requests Board Approval to enter into negotiations with the RFP applicants with the following funding amounts per category:

\$1,300,000	Youth System Navigators
\$1,260,000	Prevention/Diversion
\$335,165	Crisis Response Host Home Models
\$4,333,835	Flexible Non-Time Limited Housing (Joint-TH/RRH, Permanent Housing, RRH)
<u>\$549,910</u>	<u>Enhanced Data System (HMIS & CES)</u>
\$7,229,000	Subtotal – Projects
\$549,910	Enhanced Data System (HMIS & CES)
<u>\$161,090</u>	<u>Planning (already approved by HUD)</u>
\$7,940,000:	TOTAL YHDP Funds Available

FISCAL IMPACT:

Approval will allow the RTFH to continue with negotiations for the YHDP application submission to HUD on July 1, 2019 and allow RTFH to contractually obligate YHDP funding upon HUD authorization.

FUTURE ACTION NEEDED BY BOARD? If so, by what date?

N/A

STAFF/AND OR COMMITTEE STATEMENT:

Approve the recommended YHDP funding process.

SUMMARY OF PREVIOUS COMMITTEE AND/OR BOARD ACTION RELATED TO THIS TOPIC:

June 12, 2019 the Executive Committee met and approved the recommended funding process for the YHDP application submission to HUD on July 1, 2019.

COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:

N/A

IMPACT ON KEY STAKEHOLDERS, PROJECTS, COMMUNITIES, OR SUB-POPULATIONS :

N/A

CONNECTIONS TO HUD/HEARTH COMPLIANCE:

N/A

COB BOARD RESPONSIBILITY CATEGORY(S):

- | | |
|--|---|
| <input type="checkbox"/> Annual Regional Planning | <input type="checkbox"/> Draft written standards for providing CoC assistance |
| <input type="checkbox"/> Approve CoC Policies | <input type="checkbox"/> Emergency Solutions Grants Evaluation & Recommendations |
| <input type="checkbox"/> Manage annual CoC funding application | <input type="checkbox"/> Conduct regular/annual CoC Plan (includes Point-in-Time Count) |
| <input type="checkbox"/> Designate and operate an HMIS | <input type="checkbox"/> Fundraise |
| <input type="checkbox"/> Develop Coordinated Entry System | <input checked="" type="checkbox"/> Other: YHDP funding process recommendation |

ATTACHMENTS OR BACK-UP INFORMATION TO REFERENCE:

None

