

# 2019 CoC Project Application Workshop

# Welcome and Introductions

- ▶ Welcome
- ▶ Introductions
- ▶ Purpose
- ▶ Expectations

# What is in this session?

- Key Steps in the local process
- 2019 CoC Funding Available
  - Domestic Violence Bonus Project
  - 5% CoC Bonus
  - New Projects from Reallocation, including Expansion
  - Transition Grants

## Renewal Funding

- ▶ Consolidated Renewals
- ▶ Traditional Renewals

# Key Steps in Local Process

## Application Process

- ▶ Establish a 2019 Drop Box
- ▶ File an Intent to SUBmit
- ▶ Complete the e-SNAPS application
- ▶ Provide Required Documents by Due Dates

## Rating and Ranking

- ▶ Board Priorities
- ▶ Rating Tool

# Local Process Project Rating

## Rating and Ranking

- ▶ HUD NOFA and Board Priorities
- ▶ Review Criteria and Benchmarks by project type
- ▶ Rating Tools
- ▶ Rank Order

# 2019 CoC Funding

\$24.19 million possible for San Diego

▶ Annual Renewal Demand	\$20,809,562
▶ Domestic Violence (DV) Bonus	\$1,717,272
▶ 5% CoC Bonus	\$1,040,478
▶ Planning Grant	\$624,287

# Resources, Details, Information

- ▶ RTFHSD.org “NOFA” Page

<https://www.rtfhsd.org/nofa/>

- ▶ HUD Exchange

<https://www.hudexchange.info/programs/coc/>

- ▶ e-SNAPS

<https://esnaps.hud.gov/grantium/frontOffice.jsf>

- ▶ Technical Team

- ▶ Weekly FAQ

# New Project Funding



# Domestic Violence

## BONUS

# DV Bonus Workshop

- Amount available
- Who qualifies as DV
- Project types that can be offered
- HUD Scoring

# Domestic Violence (DV) Bonus

DV-dedicated new or expansion projects

- ▶ 10% Preliminary Pro Rata Need (PPRN):
- ▶ \$50,000 minimum
- ▶ \$5 million maximum
- ▶ \$1,717,272 for San Diego CoC

Limit to 1-year request for DV Bonus, every project type.

## Domestic Violence (DV) Bonus

- ▶ 4 types of DV Bonus Project are allowed
  - Rapid Rehousing
  - Joint TH+ PH RRH
  - SSO - Coordinated Entry System only
  - Expansion of existing project

(Note: not PSH)

## Eligibility - Domestic Violence Bonus

- ▶ Project dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking, human trafficking who are also homeless.

# Domestic Violence (DV) Bonus

## Domestic Violence Survivor

- ▶ Fleeing violence, household, dating violence, sexual assault, stalking, human trafficking, dangerous or life-threatening against an individual (including a child);
- ▶ Occurring in primary nighttime residence; *or*
- ▶ Afraid to return to their primary nighttime residence; *and*
- ▶ Has no other residence; *and*
- ▶ Lacks resources or support to obtain permanent housing

# Domestic Violence (DV) Bonus

## Applicants:

- ▶ describe project population/sub-population to be served
- ▶ the type of housing and services to be provided
- ▶ the budget activities being requested
- ▶ provide required support documents

## Projects:

- ▶ must adopt a housing first approach
- ▶ Include best practices

# DV Bonus Project Types

New domestic violence projects types include:

- ▶ **PH-Rapid re-housing projects** dedicated to serving survivors of violence\* who are homeless\*
- ▶ **Joint TH and PH-RRH component projects** dedicated to serving survivors violence who are homeless, or
- ▶ **Supportive service only-coordinated entry project** to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of violence.
  
- ▶ **2019 Projects** can include expansion projects

\* See formal definitions



## HUD Scoring of DV Bonus

- ▶ HUD combines the CoC Application score and responses to the domestic violence bonus specific questions in the CoC Application using 100-point scales.
- ▶ One formula is used for RRH and TH+ PH-RRH and a different one for SSO-CES.

# Scoring DV Bonus - RRH / Joint

HUD Scoring of RRH or Joint TH + PH-RRH projects (100 points):

- ▶ **CoC Score. Up to 50 points** in direct proportion to the score received on the CoC Application.
- ▶ **Need for the Project. Up to 25 points** based on verified, quantified need
  - ▶ extent of the need
  - ▶ how project will fill a gap in CoC

## Scoring DV Bonus RRH / Joint, continued

- ▶ *Quality of the Project Applicant up to 25 points based on:*
  - previous applicant performance serving survivors violence
  - their ability to house survivors and meet safety outcomes

# Scoring DV Bonus - CES Projects

For SSO Projects for Coordinated Entry:

- ▶ (a) *CoC Score*. **Up to 50 points** in direct proportion to the score received on the CoC Application.
- ▶ (b) *Need for the Project*. **Up to 50 points** demonstrated need for a coordinated entry system that better meets the needs of survivors of domestic violence, dating violence, sexual assault, or stalking, and
- ▶ (c) how the project will fill this need.

# Domestic Violence (DV) Bonus

- ▶ *New projects have 1-Year Grant Terms.*
- ▶ HUD will allow new projects to request funding for 1 year; however, **any new projects requesting capital costs (i.e., new construction, acquisition, or rehabilitation) are not eligible for 1-year requests.**
- ▶ Use Best Practices in Design

# Domestic Violence (DV) Bonus

- ▶ *Expansion Project.* New expansion project (see Section III.C.3.i) under DV Bonus, reallocation, or bonus
- ▶ Expand existing projects increase units, persons served, or services provided, *or*
- ▶ Add additional activities to HMIS and SSO-Coordinated Entry projects.

# Domestic Violence (DV) Bonus

- ▶ Project applicants that intend to submit a new project application for the purposes of expanding an eligible CoC Program renewal project must:
- ▶ indicate how the new project application will expand units, beds, services, persons served, or services provided to existing program participants, or in the case of HMIS or SSO-Coordinated Entry projects, how the current activities will be expanded for the CoC's geographic area

# Domestic Violence (DV) Bonus

- ▶ HUD conditionally selects DV Bonus projects that pass quality and threshold in accordance with the criteria established .
- ▶ Any project selected by HUD as part of the DV Bonus will be removed from the CoC's ranking list and all projects underneath move up in rank.



# 5% Housing Bonus

## 5% Bonus Project

- ▶ Local CoC can for up to 5% Final Pro Rata Need (FPRN) (ARD)
- ▶ For CoC with history of reallocation
- ▶ Lower performing projects to create new higher projects (Section VII.B.2.c.)
- ▶ **\$ 1,040,478 available for San Diego CoC**

# Bonus Project

- ▶ New project applications may be created through the reallocation process or as bonus projects:
- ▶ (a) PH-PSH projects that meet the requirements of Dedicated PLUS as in Section III.C.3.f or where 100 percent of the beds are dedicated to individuals and families experiencing chronic homelessness, as defined in 24 CFR 578.3.
- ▶ (b) CoCs may create new permanent housing-rapid rehousing (PH-RRH) projects that will serve homeless individuals and families, including unaccompanied youth;

# Bonus Project

- ▶ (c) Joint TH and PH-RRH component projects (defined in Section III) to serve homeless individuals and families, including individuals or families fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking who meet the following criteria:
  - ▶ (i) residing in a place not meant for human habitation;
  - ▶ (ii) residing in an emergency shelter;
  - ▶ (iii) person meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking;

# Bonus Project

- ▶ (iv) residing in a transitional housing project that is being eliminated;
- ▶ (v) residing in transitional housing funded by a Joint TH and PH-RRH component project (as defined in the NOFA)
- ▶ (vi) receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

## Bonus Project

- ▶ (d) **Dedicated HMIS project** that can only be carried out by the HMIS Lead.
- ▶ (e) **Supportive services only for CES (SSO-CE)** project to develop or operate a centralized or coordinated assessment system.

# Bonus Project

- ▶ Prior to completing a new project should refer to the CoC NOFA Summary to determine which of these options will be available in the local CoC competition.

# Transition Grants



# Transition Grants

Transition grant requirements:

- ▶ Eligible renewal project will be eliminated to create
- ▶ Applicant for the new project must be the same as renewal
- ▶ Provide the grant number(s) of the projects being eliminated
- ▶ Attach a copy of the most recently awarded project application

## Transition Grants

- ▶ No more than **50 percent** of each transition grant may be used for costs of eligible activities of the program component originally funded;
- ▶ Transition grants in this Competition are **eligible for renewal** in subsequent fiscal years for eligible activities of the new program component; and
- ▶ To be eligible to receive a transition grant, the renewal project applicant must have the **consent of its Continuum of Care** and meet the standards outlined in Section III.C.3.r.

# Transition Grants

- ▶ HUD will not permit a transitional housing and a permanent housing project to consolidate to form a Joint TH and PH-RRH component project and will not permit a transition grant to be consolidated with any other project.

# Transition Grants

- ▶ By the end of the FY 2019 operating year, the transition grant must be operating under the new component
- ▶ Will be eligible to apply for renewal in 2020 CoC Competition under the new component.
- ▶ Fully complete transition no later than end of the operating year.

# Transition Grants

- ▶ Project operating start date is day after the end of the previous grant term for the expiring component,
- ▶ Transition grant will have the same operating year as the expiring component project.
- ▶ If funds from more than one reallocated project, the operating start day is the end of the earliest expiring grant term.

# Transition Grants

- ▶ Transition grants **have one year to fully transition** from the original component to the new component
- ▶ This takes place during the transition grant's normal operating year

# Transition Timing Summary

- ▶ Start day after the earliest eliminated renewal project
- ▶ New component must be operating prior to end of federal FY
- ▶ One year to fully transition from the original component to the new component based on operating start date

# New Projects From Reallocation



# New Projects from Reallocation

New Projects created from Annual Renewal Demand (ARD) serving:

- ▶ Permanent Supportive Housing (PSH)- Chronic
- ▶ PH- Rapid Rehousing (RRH) - Individuals, Families\*, Unaccompanied Youth\*
- ▶ Joint (TH+ PH-RRH)- Streets, Shelter, DV, from Joint, TH eliminated, VA
- ▶ Expansion of project eligible for renewal, or Non-CoC Funded
  
- ▶ HMIS - Lead Agency Only
- ▶ SSO- CES - Collaborative Applicant Only

# New Projects from Reallocation

All new projects must meet HUD eligibility and threshold criteria  
Reallocation designed to better meet the needs by re-distribution

CoC Reviews, Rates, Allocates or Re-aligns Funds

- ▶ Improve CoC overall performance
- ▶ Fill gap in system
  
- ▶ Currently \$430,000 in reallocation

# **RENEWAL APPLICANTS SECTIONS**

# Renewal Grants

# Renewal Projects

## Annual Renewal Demand (ARD)

- ▶ Projects listed on Grant Inventory Worksheet (GIW)
- ▶ Multi-year projects expiring in 2020
- ▶ Same component, clients, housing type
- ▶ Same Allocation or less
- ▶ Budget Categories on GIW
- ▶ Fast import and e-SNAPS
- ▶ Less Than One Year - LTOY
  - ▶ Cannot force reallocate LTOY

# Consolidated Renewal Grants

# Consolidated Grants

- ▶ Combine up to 4 projects
- ▶ Same Project type (example: PSH, RRH, HMIS)
- ▶ Same Grantee
- ▶ Verify Eligibility with HUD Los Angeles - NOFA TA

# Application Process



# Application Process Part 1

- ▶ File Intent to Submit
- ▶ Call for Applications
- ▶ Compile Supplemental Documents
- ▶ Prepare Application(s) in e-SNAPS
- ▶ Upload .pdf of application & required documents in Dropbox

# Application Process Part 2

- ▶ Reviewed, Rated, Ranked in Local Process
- ▶ Announcement of Ranking Results
- ▶ Review of Appeals
- ▶ Finalized formal application in e-Snaps
- ▶ Technical Review by assigned NOFA TA
- ▶ Inclusion on Priority Listing to HUD National Competition
- ▶ HUD Review and Provisional Awards

# Application Process Instructions 1

- ▶ Create e-SNAPS Account
- ▶ Applicant Profile - Create or Update (important)
- ▶ Form 2880 - Review detailed Instructions
- ▶ Register for Funding Opportunity ‘buckets’
  - ▶ New and / or Renewal
- ▶ Create 2019 Project Files - Import 2018 - *Exact GIW Name*
- ▶ Locate 2019 project files on Submissions list

# e- SNAPS

The screenshot shows a web browser window displaying the 'Front Office Portal' for e-SNAPS. The browser's address bar shows the URL 'https://esnaps.hud.gov/grantium/frontOffice.jsf'. The page features a login form on the left with fields for 'Username' (containing 'Pleslie') and 'Password' (masked with dots), and a 'Login' button. Below the login form are links for 'Forgot your password?', 'Create Profile', and 'Contact Us'. The main content area is titled 'Welcome to e-snaps' and contains several paragraphs of text explaining the system's purpose, user requirements, and information collection processes. At the bottom, there are sections for 'CoC Program Registration' and 'CoC Program Application', each with an associated OMB Approval number and expiration date. The Windows taskbar at the bottom shows the time as 8:56 PM on 7/30/2019.

Front Office Portal

Username:

Password:

Login

Forgot your password?

Create Profile

Contact Us

## Welcome to e-snaps

Welcome to **e-snaps!** **e-snaps** is the application and grants management system for the HUD Continuum of Care (CoC) Program. It supports the collaborative application process known as the CoC Program Competition.

The **e-snaps** system is to be used by authorized persons only. If you are an authorized user, please log in by entering a valid user name and password. If you have any difficulty with this process please contact the System Administrator. You may also use the Links on the left menu to navigate through the system, and access application forms and other related links. If you need assistance in navigating the system please access the Help instructions in each section.

If you are not yet an authorized user, and need access to this system on behalf of your Continuum of Care or as a project applicant, you may request a user name through the Registration process.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Selection of applications for funding under the Continuum of Care Program are based on rating factors listed in the Notice of Fund Availability (NOFA), which is published each year to announce the Continuum of Care Program funding round. The information collected in the application form will only be collected for specific funding competitions.

**CoC Program Registration:** OMB Approval No. 2506-0182 (exp. 01/31/2018)

Public reporting burden for this collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**CoC Program Application:** OMB Approval 2506-0112 (exp. 2/28/2022)

# CoC e-SNAPS Menu

Grantium™

Restore Down

https://esnaps.hud.gov/grantium/foUserNotification.jsf

Apps Suggested Sites PLNU Portal Point Loma Nazare... Student-Faculty-Sta... PLNU HUD mentorship-progra... SD Rapid Response... Other bookmarks

Front Office Logout

PLeslie

Front Office Portal

Profile

My Account  
Change Password

Workspace

Applicants  
Funding Opportunity  
Registrations  
Projects  
Submissions

Contact Us

You are accessing a U.S. Government information system. System usage may be monitored, recorded, and subject to audit. Unauthorized use of this system is prohibited and subject to criminal and civil penalties. Use of this system indicates consent to monitoring and recording.

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9:00 PM  
7/30/2019

# Application Process Instructions 2

- ▶ Locate 2019 Project File(s) on Submissions list
- ▶ Sections of Q. 1-6 will 'auto populate' from Profile
  - ▶ Complete each question
  - ▶ Check all verification boxes
  - ▶ Update Term of project on Congressional District Page

# Application Process Instructions 3

- ▶ Portions of Project application ‘open’ based on your answers
- ▶ If Changes to Renewal - Check Items on “Submit without Changes” Page
- ▶ Save, Export to .pdf
- ▶ Do NOT Hit “submit”
- ▶ Upload into Agency Project Level Drop Box
- ▶ Send courtesy e-mail to NOFA TA

# Application Documents

- ▶ See List for each Application Type
- ▶ HUD Eligibility Items and Local Rating and Ranking items

Checklist for New Project Applicants, plus

- ▶ Commitment to Housing First - Admissions /Rules
- ▶ Homelessness Certification
- ▶ Disability Certification
- ▶ Environmental Review - in past 5 years if site is known



# Rating and Ranking

Board Priorities

HUD Tool - Simtech App

Ranking and Reallocation

# 2019 Priorities and Notes

2019 priorities

Community Planning and Development (CPD) Policy 16-011

Applies to PSH

Creation of new housing (create new beds or units)

Employment / Training

Best Practices

LTOY - Insufficient data

Joint Projects - 2 components

HMIS and CES - System Requirements

# Existing Ranking Practices

Non - Housing, System -Required Activities are placed in Tier 1  
HMIS and CES

All projects reviewed, including LTOY

Use application data

costs, units / beds, persons served

Performance Information

Meet or exceed benchmarks

# Existing Ranking Practices

Projects listed by score

Adjustments made

- Board Priorities

- Maximize Tier 1 Funding

  - Utilize Bonus opportunities

- Note subregional coverage

- Comply with HUD Guidelines

Allocations not final until after Appeals

# 2019 Tool

Pass HUD Threshold Before Rating

Most Rating Items Were Included in Standard HUD Tool

Pulls Data from HMIS and Project Application

Calculates Performance Score

Generates Ranking

Adjusts Based on Priorities and Maximization of Funds

# 2019 Notes

Housing Creation

Employment Emphasis

DV Bonus

CoC Bonus

Certificate(s) of Consistency

# Q & A

Questions?

Thank you