

Date	Question	Answer
12/4/2019	1. How many youth are in the system?	Specific data points regarding youth homelessness will be provided at the December 13 <sup>th</sup> training
12/4/2019	2. What happened to the CES workflow the Youth CES workgroup came up with?	It was adapted to reflect the pieces of the process currently in place for youth who are experiencing homelessness as well as keeping in line with HUD requirements and guidelines.
12/4/2019	3. Will diversion be tracked through HMIS but not go through CES?	Diversion will be tracked separately in HMIS and not CES. Youth that are not successfully diverted from the homeless response system, who continue to seek services and show a need for housing, will continue through the process to CES as needed.
12/4/2019	4. Funded agencies request that the youth CES be operational no later than March 1 <sup>st</sup> , 2020.	RTFH plans for the CES process to be operational in December of 2019.
12/4/2019	5. Funded agencies would like for the RTFH to establish an ongoing workgroup of funded agencies and RFTH staff working on the creation of the youth CES, solely dedicated to offering guidance and feedback about the creation of the youth CES and associated reporting.	Youth CES meetings have already begun, with the first occurring on 11/13/19. The next meeting schedule is pending.
12/4/2019	6. Funded agencies aren't clear on what documentation is required for each project type. We would like clarification on this as soon as possible, please.	<p>CoC Monitoring Policy is posted on the website and is what is used for monitoring. <a href="https://www.rtfhsd.org/wp-content/uploads/2019/10/CoC-Monitoring-Policy-RTFH.pdf">https://www.rtfhsd.org/wp-content/uploads/2019/10/CoC-Monitoring-Policy-RTFH.pdf</a></p> <p>The Draft Monitoring Language outlines draft language that is required for CoC funded program. <a href="https://www.rtfhsd.org/wp-content/uploads/2019/10/Draft-Policy-Language-for-CoC-Programs.pdf">https://www.rtfhsd.org/wp-content/uploads/2019/10/Draft-Policy-Language-for-CoC-Programs.pdf</a></p> <p>Video Re: CoC Program Start Up Training Webinar</p>

		<a href="https://www.hudexchange.info/trainings/courses/coc-program-start-up-training-webinars-for-fy-2013-funds1/">https://www.hudexchange.info/trainings/courses/coc-program-start-up-training-webinars-for-fy-2013-funds1/</a>
12/4/2019	7. Funded agencies would like to receive invoicing documents at the same time we receive our contracts, please.	Reporting will be discussed at the YHDP training taking place on 12/13.
12/4/2019	8. Can the funded agencies please get clarification on which housing types require this review, what the review consists of, and who does the review?	Invoicing will be done through ZoomGrants. Agencies will be required to provide backup documentation (scanned and uploaded) that justifies the expenses. Such documentation will include, General Ledger, Summary Profit and Loss statements, Timesheets. Agencies will be trained on this process at the training on 12/13.
12/4/2019	9. Does the person conducting the HQS inspections have to be certified or just use the checklist?	<p>The level of environmental review required for the individual projects needs to be defined by those projects. Earlier this year there was some information that came out on environmental reviews for CoC projects. Attached is the Contact List for ER for each of the communities that we had information for; updated info as the San Diego Housing Commission signs off on the projects within the City of San Diego. RTFH recommends reviewing the flow chart, environmental review forms, and contact the appropriate contact in the city in which your project is physically located as a starting point. The jurisdiction in which the project is physically located is the "Responsible Entity" and must sign-on the Environmental Forms.</p> <p><a href="https://www.hudexchange.info/resource/4045/coc-program-environmental-review-flow-chart/">https://www.hudexchange.info/resource/4045/coc-program-environmental-review-flow-chart/</a></p> <p>As of now, we are aware that the RRH and Joint TH/RRH must have environmental reviews. For host homes, we are still awaiting guidance from HUD. <a href="https://files.hudexchange.info/resources/documents/CoC-Program-Environmental-Review-Flow-Chart.pdf">https://files.hudexchange.info/resources/documents/CoC-Program-Environmental-Review-Flow-Chart.pdf</a></p>

Environmental Review Contacts for Each Jurisdiction:

Jurisdiction	Contact Name	Contact Detail	Other Information
Chula Vista	Leilani Hines	<a href="mailto:Lhines@chulavistaca.gov">Lhines@chulavistaca.gov</a>	
County Of San Diego, unincorporated areas	Kim Jones	<a href="mailto:Kim.Jones@sdcounty.ca.gov">Kim.Jones@sdcounty.ca.gov</a>	858-694-3917
El Cajon	Spencer Hayes	<a href="mailto:Plannin@CityofElCajon.us">Plannin@CityofElCajon.us</a>	619-441-1742
Encinitas	Nancy Melander	<a href="mailto:Nmelander@encinitasca.gov">Nmelander@encinitasca.gov</a>	
Escondido	Kristina Owens	<a href="mailto:Kowens@escondido.org">Kowens@escondido.org</a>	760-839-4519
La Mesa	Cheryl Davis		619-667-1190
National City	Carlos Aguirre	<a href="mailto:Caguirre@nationalcityca.gov">Caguirre@nationalcityca.gov</a>	619-336-4391
Oceanside	Planning Desk Officer	-	760-435-3520
San Diego	San Diego Housing Commission	<a href="mailto:NEPA@sdhc.org">NEPA@sdhc.org</a>	See Memo
Santee	Planning & Development Services		619- 258-4100 Ext 152
San Marcos	Julie Magee	<a href="mailto:Jmagee@san-marcos.net">Jmagee@san-marcos.net</a>	
Vista	Amanda Lee	<a href="mailto:Alee@ci.vista.ca.us">Alee@ci.vista.ca.us</a>	760-643-5207

12/4/19

10. Does the person conducting the HQS inspections have to be certified or just use the checklist?

HQS will be required. Please refer to 24 CFR 578.75(b). The person conducting the inspection must be certified, however it is up to the agency if they would like to train a current employee, or contract with an outside agency.

12/4/2019	11. If certification is required, are we required to have someone certified upon the execution of the contract or do we have a grace period of 60 or 90 days to get the certification?	Before any assistance is provided the sub recipient must assure that the unit meets HQS. Please refer to 24 CFR 578.75
12/4/2019	12. Are HQS inspections required annually for TH and at each move in for RRH?	Housing leased with CoC program funds, including YHDP, or for which rental assistance payments are made must meet HQS. Please refer to 24 CFR 578.75(b). For residential property for which funds under this part are used for acquisition, leasing, services, or operating costs, such as TH, the lead paint based assessment is required (Please refer to 24 CFR 578.75(b): <a href="https://www.hudexchange.info/search/?km=10&amp;ct=&amp;dsp=&amp;q=lead+based+assessment+document">https://www.hudexchange.info/search/?km=10&amp;ct=&amp;dsp=&amp;q=lead+based+assessment+document</a>  For RRH: a HQS inspection is required, and must pass prior to any distribution of funds.
12/4/2019	13. We would like clarification on what programs are going to be in HMIS	All of the YHDP funded projects/programs will be in HMIS
12/4/2019	14. As a follow up, YAB met to discuss the desire to formally request to the RTFH to be a Standing Committee of the RTFH. Our group is generally positive to this. However, as part of our due diligence process we would like to meet with the chairs of the existing standing committees to see if being under one of them or being a stand-alone is the right direction for YAB. Please let us know the next steps in arranging this.	Governance committee: Ray Ellis Evaluations committee: Currently doesn't have a chair
12/4/2019	15. Why were youth of color, LGBT, and undocumented	Youth of color, LGBT and undocumented youth cannot be prioritized due to fair housing

	<p>youth not prioritized through CES, even though they were a special population in the CCP?</p>	<p>(CPD-17-01, P. 10 &amp; 11).  <a href="https://www.hudexchange.info/faqs/3464/my-coc-needs-to-prioritize-households-to-meet-the-requirements-of-hud/">https://www.hudexchange.info/faqs/3464/my-coc-needs-to-prioritize-households-to-meet-the-requirements-of-hud/</a></p>
12/4/2019	<p>16. When will all the required trainings be ready? PYD, TIC, LGBT) etc.</p>	<p>Some YHDP training will be required by RTFH, however, training types and dates are TBD.</p>
12/4/2019	<p>17. YHDP funded providers are asking if they will be required to attend trainings to subjects that they already have attended through their agency? For example, if TIC is already a training that the LGBT Center as part of their New Employee Orientation trainings, will they be required to partake in a training again for the same subject to satisfy their contract requirements?</p>	<p>Some YHDP training will be required by RTFH, however, training types and dates are TBD.</p>
12/11/19	<p>18. It would be helpful for me if I could better understand the budget delay with Joint Projects. We have a Joint Project, and we were not provided an opportunity to make any budget adjustments after the application was submitted to HUD. I am not clear on why a budget adjustment of over 10% is needed. It sounds like this is the main factor delaying the projects.</p>	<p>Clarification from HUD identified that a site change doesn't require a substantial amendment. In order to prevent further delays, and the need for a substantial amendment, no budget modification will be allowed at this time.</p>

12/11/19	19. Are HQS inspections required for Host Homes in which a stipend is provided to the host, not rental assistance/payments?	HQS inspections are required for Host Homes.
12/16/19	20. Where is the San Diego Promise Zone?	<a href="https://www.sandiego.gov/sites/default/files/promisezone_wneighborhoods.pdf">https://www.sandiego.gov/sites/default/files/promisezone_wneighborhoods.pdf</a>
12/16/19	21. What are the SD CoC Community Standards?	<a href="https://www.rtfhsd.org/wp-content/uploads/2018/01/SD-CoC-System-Standards-May-2017-with-Emergency-Plan-Update-Jan-2018.pdf">https://www.rtfhsd.org/wp-content/uploads/2018/01/SD-CoC-System-Standards-May-2017-with-Emergency-Plan-Update-Jan-2018.pdf</a>
12/16/19	22. Does each project in the joint components get 24 months, or are the 24 months combined?	<p><a href="https://www.hudexchange.info/faqs/3253/are-there-time-limits-on-the-th-or-ph-rrh-portions-of-the-joint-th-and-ph/">https://www.hudexchange.info/faqs/3253/are-there-time-limits-on-the-th-or-ph-rrh-portions-of-the-joint-th-and-ph/</a></p> <p>HUD has not imposed time limits that program participants can reside in either portion of the Joint TH and PH-RRH Component project; however, the total length of assistance that a program participant can receive in the entire project is 24 months. This means if the program participant resides in the transitional housing portion of the project for 3 months, they can receive up to 21 additional months of RRH assistance.</p> <p>However, when designing this type of project it is important to keep in mind the following:</p> <ul style="list-style-type: none"> <li>• The recipient or sub recipient cannot dictate minimum stays in either portion of the project (e.g., the recipient cannot require a program participant to reside in the transitional housing portion of the project for one-year).</li> <li>• Program participants should receive only the assistance they need to safely and stably exit homelessness; therefore, not all program participants should automatically receive 24 months of assistance.</li> <li>• The CoC will need to develop written standards for prioritizing this type of assistance locally and recipients and sub recipients will be required to follow the CoC's written standards.</li> </ul>