YHDP R8
Office Hours
Oct 29, 2026
9:00 AM - 10:30 AM

Agenda

	Topics	Presenters
1	Welcome	Susan Kim
2	YHDP NOFO Updates	Kat Durant
3	YHDP Round 8 Program Updates	Kat Durant / Alma Vasquez
4	YHDP Round 8 Spending Updates	Susan Kim
5	Policies and Procedures Update	Susan Kim / Kat Durant
6	Utility Allowances Follow Up	Susan Kim / Kat Durant
7	Q&A and Grantee Check In	Susan Kim

YHDP
NOFO
Updates

FY2026 YHDP Update

YHDP changes in the CA-601 FY2026 submission (September 29)

RTFH

Reallocation

$4.42M in YHDP funds reallocated

Four YHDP Round 2 grants (RRH, Joint TH-RRH, Host Homes, and Youth Navigation) were not renewed so their funding could be restructured.

New Project

$4.23M YHDP TH replacement

One integrated transitional housing program for transition-age youth: 57 units and 72 beds across the San Diego region.

Also Requested

YHDP CES and HMIS renewed

YHDP CES Coordinated Entry · Rank #3	**$93,368**
YHDP HMIS Data system · Rank #4	**$174,092**
Total YHDP request	**$4,497,764**

YHDP
R8
Program Updates

YHDP Funding and Monitoring

Current YHDP Portfolio

Round 8 (6/1/2026 – 11/30/2028)

- RRH
- Joint TH-RRH

Round 2 (12/1/2026 – 11/30/2027)

- RRH
- Joint TH-RRH
- YSN
- Host Homes

On-Site Monitoring

What We'll Review (2 hours)

- Grant progress and questionnaire
- Utility allowance and participant files
- Round 2 wind-down and Round 8 activities
- Policies, technical assistance, and next steps

Have Ready On-Site

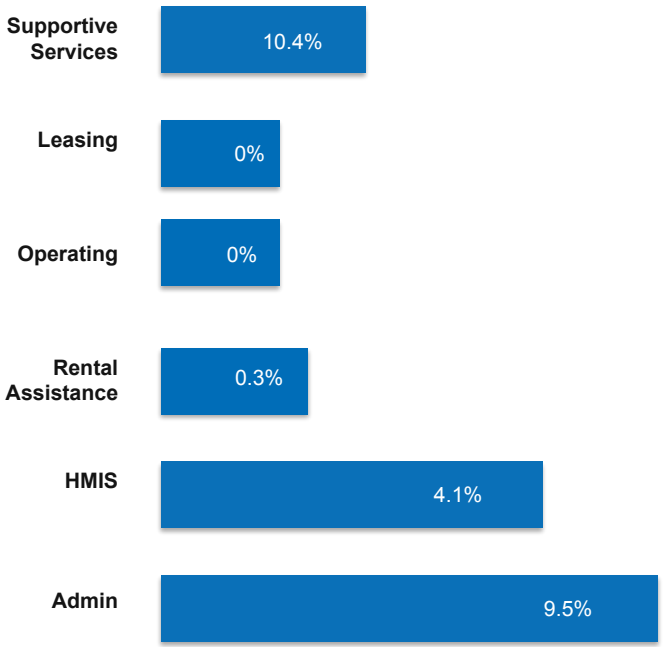
- 2 participant files- (selected in advance)
- Policies and procedures
- Leases and income documentation

YHDP
R8
Q1 Spending

YHDP R8 Q1 Report: RRH

June 1, 2026 - September 30, 2026

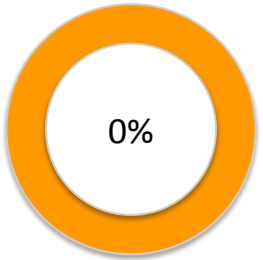
Q1: RRH Expenses YTD (% Spent)



Persons Served



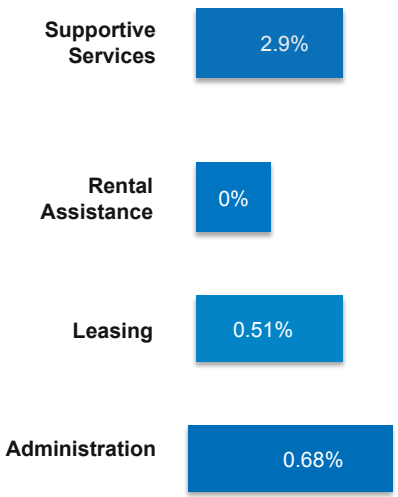
Permanent Housing Rate



YHDP R8 Q1 Report: Joint

June 1, 2026 - September 30, 2026

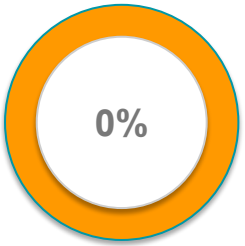
Q1: Joint Expenses YTD (% Spent)



Persons Served



Permanent Housing Rate



YHDP R8
P&P
Update

Utility Allowances Follow Up

Utility Allowance

What It Is

- The PHA's estimate of reasonable monthly utility costs for a unit's size and type
- A set number from the PHA schedule, **not** the participant's actual bill
- Used in the rent or occupancy-charge calculation

When It Applies

Whenever a participant pays utilities **directly** to the utility company.

Counts

Gas, oil/heating fuel, electricity, water, sewer, trash

Does not count

Phone, cable, internet, streaming, or utilities included in rent

Provider Policy

Each provider must create and maintain its own internal utility allowance policy describing how it determines and processes utility allowances.

Determine and provide rental assistance and utility allowances in accordance with HUD Notice CPD-17-11 and 24 CFR 578.77.

Utility Allowance FAQs

What if the utility bill is less than the reimbursement owed?

The participant gets the rest.

Example: $200 owed, $175 bill. Pay $175 to the utility company (with written permission) and $25 to the participant.

Don't overpay the utility company or keep the difference.

What if the utility bill is higher than the allowance?

The allowance doesn't increase to match the bill. The participant is responsible for costs above it.

Example: $120 UA, $160 bill. The calculation still uses $120; the participant covers the extra $40.

Are utility reimbursements taxable? Do we need a 1099?

HUD hasn't decided. Ask the IRS, a CPA, or a tax attorney.

A 1099 for payments over $600 is **not** a HUD requirement, and calling it a "reimbursement" doesn't decide how it's taxed.

Source: Utility Allowance FAQs; HUD Notice CPD-17-11

Utility Allowance Documentation

HUD Requirements

Project records

- Utility allowance schedules used
- Occupancy-charge policy, if applicable

Participant file

- Annual income calculation
- Rent contribution, occupancy charge, or reimbursement amount, and how it was determined
- Proof the reimbursement was paid, plus written permission and notice if paid to the utility company

Submit to RTFH

If the UA reduces the participant's rent

- Completed UA worksheet

If paid to the participant or utility company

- Reimbursement amount
- Proof of payment (utility bill and general ledger entry)

HUD requirements: Notice CPD-17-11, Section E; records maintained per 24 CFR 578.103.

Prove Every Cost

Cost type	Required Supporting Documentation	Reviewer Confirms
Personnel/Admin	Timesheet; payroll records; labor distribution; benefit support	Who worked, when, allocation, and amount
Lease / Rental Assistance	Lease; occupancy or master lease; lease worksheet; invoice + payment	Eligible unit, period, participant, and paid amount
Consultants / Contracts	Contract, MOU, or SOW; original invoice; proof of payment	Scope, authorization, delivery, and paid amount
Program Operations	General ledger and source support for supplies, utilities, travel, etc.	Business purpose, allocation, and paid amount
Indirect Cost/DMR	Apply the approved rate consistently and attach the invoice worksheet.	Tied to direct costs, no additional supporting documentation required.

Upload summary-level support with the RFR and Subrecipients are expected to keep detailed records & available upon request.

RTFH



Resources

Grants & Contracts	HMIS	COC
Financial Questions grants@rtfhsd.org	**Data Questions** support@rtfhsd.org	**COC Questions** cocsandiego@rtfhsd.org RTFH Community Standards Click Here

All resources and documents can be found on the RTFH's website: **https://www.rtfhsd.org/funding/grant-recipients/**