

Appointment of Executive Officers of the Board of Directors

Appointing Body – Create 1st Slate & lead call for nominations	Ad Hoc Committee (5-7 individuals) appointed by the Chair made up of Executive Committee and members of Governance Advisory Committee Consider having past Chair on committee if they reside on the board. If a member of the Ad Hoc Committee is nominated for a position on the executive committee that individual will recuse themselves when the Ad Hoc Committee votes on that position’s nomination.
Input/Ratification Body after slate is determined	Forward slate to the Board of Directors for approval
Duration of Term	2 years
Maximum Term/s in each Office	1 Officers can serve no more than 1 term in the same position. If they are filling a vacancy they can complete their vacancy term and serve an additional term in the new office
Succession Plan	Vice Chair → Chair It is preferred but not mandatory that the Vice Chair will become the next Chair. They must be approved by the Board.
Restrictions	1.) The Chair and Vice Chair position cannot be held by an individual representing a CBO that receives funding from the RTFH. (24 CFR 578.95) 2.) All executive board member nominees must currently serve on the board of directors.
Vacancies	Ad Hoc Committee led by the Chair
Additional Members	Determined by Chair
Annual Cycle: Call for Nominations/ Appointment	November appointment with January Start of Term
Policy Home	RTFH Policy 9: Executive Committee

2018 Timeline

October: First Reading of ordinance, waive the second reading, vote and call for nominations. **November:** Vote to Approve Slate

Approved by the Board November 29, 2018.