ORGANIZATION LETTER HEAD

Memorandum of Understanding between

(GRANTEE) and (IN-KIND DONOR}

**Mutual Benefit Agreement**

PROJECT ID (Name and Number - CA+ 4 number of the project)

Purpose: This Memorandum on Understanding is entered into by (Grantee Organization) and (In-kind donor name) to outline the ongoing partnership, including mutual commitments to the (project name) and the clients served in the project.

The, Program, supported by the U.S. Department of Housing and Urban Development (HUD) and local partners serve [Describe clients or services).

This MOU represents the commitment of (donor/ donor organization name] to provide support to the (Agency *I* Project Name). The *donor agrees to provide (identify what is being contributed)*

The donor agrees to provide (identify what will be provided by (person/ agency) for support of homeless, based on eligibility.

The project Grantee agrees to provide (describe who will be served (55 individuals / families with

(describe services or other resources).

The contributions result in mutual benefit to the parties in this agreement.

The active term of the agreement is: (date to date)*.*

Statement of Authority: The undersigned is authorized to enter into the mutual benefit agreement ad to obligate the agency/project resources as identifies and agrees to the terms of this MOU.

Date \_\_\_\_\_\_\_\_\_

Executive **Name:**

value of,contribution ($)

Title:

**Donor** Organization