1. PURPOSE
The Regional Task Force on the Homeless (RTFH) is committed to the principle of accountability to the public which is served by the RTFH and its members. The RTFH Governance Board (Board) will uphold a policy of openness and transparency, balanced with its roles in representing the interest of the RTFH and those served.

This policy formally outlines rules and procedures that have been followed and will continue to be followed henceforth in respect to joining the RTFH Full Membership.

2. POLICY
The Board will ensure there are processes for:
- Application to join;
- Criteria for selection;
- Notification of selection; and
- Paying annual membership fees with applicable waivers.

All Full Membership policies outlined in the RTFH Bylaws and Governance Charter are incorporated herein by reference. To the extent any portion of this policy contradicts the Charter or the Bylaws, the terms of the Charter and Bylaws shall prevail.

3. PROCEDURE
Application
Membership in the RTFH is open to organizations and individuals who support the RTFH’s mission to end homelessness in the San Diego Region. Those seeking membership must attend two regularly scheduled Full Membership meetings and complete a membership application.

New Organizational Members verify the required commitment to the work of the RTFH by preparing a written statement as part of the membership application that identifies the components of the RTFH work the organization will participate in. An Organizational Member may designate up to three (3) persons annually who are authorized to represent the organization at RTFH Full Membership meetings.

Individuals provide a similar commitment statement as part of the membership application to the
RTFH. However, Individual Members may not designate additional persons to represent them. Individuals who have a recognized role in a member organization (e.g., employees, board members, consultants, or current service recipients) may become individual members of the RTFH but may not vote. Individuals with formal organizational affiliations such as those noted above may be selected to represent the organization with which they are affiliated. This provision creates an opportunity for individual stakeholders to participate in the RTFH without duplicating organizational representation.

All applicants must be available and willing to serve on the RTFH Full Membership for one year with approximately two meetings per annum.

**Selection Criteria**

A selection panel will review submitted applications to determine if the candidate:

- Meets eligibility to be a voting Member;
- Demonstrates dedication to the aims and objectives of the RTFH; and
- Respectfully acknowledges the rights of homeless persons.

There will be an unrestricted number of Organizational Members. However, only one (1) representative from each Organization Member may vote on behalf of that organization on any given issue; representatives are based on authorization from the organization. Any one organization can only have one vote.

There will be an unrestricted number of individual members representing the general community. However, any such members must reside in San Diego County and may not vote if they are involved with Organizational Members as employees, board members, consultants, or current contractors.

Nonvoting RTFH Memberships are available for members who self-identify as a Nonvoting Member.

**Notification of Selection**

Within 30-days of application, candidates will be notified of their application’s status electronically unless otherwise indicated.

**Annual Membership Fees**

Upon selection to the RTFH Full Membership, the RTFH member pays an annual membership fee, which may be adjusted by the Board from time to time. Each member’s fee makes it possible for the RTFH to operate and provide services to the San Diego Region. Annual fee waivers are available to homeless or formerly homeless Individual Members or other conditions as approved by the Executive Director.

**Current Individual Membership Fee:** $50

**Current Organizational Membership Fee:** $100